

SHOREHAM

Parish Clerk:
Amanda Barlow

The Post Box,
Shoreham Village Hall
High Street, Shoreham
TN14 7TB

PARISH COUNCIL

07912 611048

clerk@shorehamparishcouncil.gov.uk

You are hereby summoned to a Meeting of the Shoreham Parish Council to be held at **Shoreham Village Hall on Wednesday 3 April 2024 at 7.30pm**. Members of the Press and Public are warmly invited to attend. Meeting documents are available at www.shorehamparishcouncil.gov.uk

Parish Clerk 28 March 2024

AGENDA

1. To receive any apologies for absence.
2. To receive any disclosures of interest from members in respect of items of business included on the agenda for the meeting.
3. Public Forum – To receive comments and questions from the public. Maximum duration 15 minutes, maximum 5 minutes per person.
4. County/District Councillor Reports
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
6. To receive and authorise for signature by the Chairman, the Minutes of the meetings held Wednesday 6 March 2023
7. **Matters arising from the minutes not covered by Agenda items**
 - 10.4 War Memorial
 - 11.1 Land opposite Copt Hall adjacent to A225 regarding a TPO
8. **Shoreham Cricket Club**
 - 8.1 Cricket Ground Banners
9. **Highways and Footpaths**
 - 9.1 **Parking Survey**
To receive an update
 - 9.2 **Footpaths**
- Update
 - 9.3 Information re: Parking Laws and Rules for Motor Vehicles from PC Ashleigh Wilson
 - 9.4 Shoreham Drainage Inventory
10. **Shoreham Recreation Ground Playground**
 - 10.1 To note the report following the inspection carried out by The Play Inspection Company

11. Correspondence

- 11.1 Shoreham Village Sign
- 11.2 Kent Police

12. Finance & Personnel

- 12.1 To agree items received, payable and paid
- 12.2 Grant requests from:
 - 12.2.1 Kent Sussex and Surrey Air Ambulance
 - 12.2.2 Kent Mediation
 - 12.2.3 Shoreham School PTA
 - 12.2.4 Kent Beekeepers Association
- 12.3 Bank Account update

13. Next meetings (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)

a. Annual Parish Meeting – Wednesday 24 April 2024 at 7pm

b. Planning (if required) Committee – Wednesday 17 April 2024 at 7.30pm

c. Planning (if required) Committee and Annual General Meeting and Council Meeting – Wednesday 1 May 2024 at 7.30pm

Amanda Barlow, Clerk to Shoreham Parish Council

AGENDA PAPERS

1. To receive any apologies for absence.

No apologies received

6. To receive and authorise for signature by the Chairman, the Minutes of the meetings held Wednesday 6 March 2023

MINUTES of a MEETING of SHOREHAM PARISH COUNCIL

Shoreham Village Hall, Shoreham on 6 March 2024 at 7:30pm

Present: Cllrs R Blamey, B Jeffery, J Histed (Chair), G Owen and N Powell (in part)

Also Present: 10 members of the public, Cllr Edwards-Winsor (District) (in part), Cllr Irene Roy (District) (in part) and Amanda Barlow (Clerk)

Apologies: Cllrs Sheward, Thorpe, Montgomerie and Cllr Roger Gough (County)

1. To receive any apologies for absence.

Apologies were received and accepted from Cllrs Sheward, Thorpe, Montgomerie and Cllr Roger Gough (County)

2. To receive any disclosures of interest from members in respect of items of business included on the agenda for the meeting.

None.

3. Public Forum

None

4. County/District Councillor Reports

Cllr Irene Roy gave information about the waste collection and information is included at Appendix A. There is saving of about £100k initially and going forward there will be an additionally £164k.

Cllr John Edwards-Winsor gave his report and a copy is at Appendix B.

Members agreed to take the Agenda items in the following order.

8. Shoreham Cricket Club

8.1 Cricket Ground Banners

Cllr Histed gave the background to the issue with regard to the cricket club banners.

Members resolved to agree that the Clerk should seek advice from SDC as to whether planning permission is required.

Cllr Neil Powell arrived at the meeting

Cllr Edwards-Winsor left the meeting

5. *To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960*

Members resolved to discuss Agenda Item 12.5 in confidence.

6. *To receive and authorise for signature by the Chairman, the Minutes of the meetings held Wednesday 7 February 2024*

Members resolved to agree the minutes of 7 February 2024.

7. **Matters arising from the minutes not covered by Agenda items**

- 7.1 *Follow up from PC Ashleigh Wilson*

The Clerk advised that she has asked PC Ashleigh Wilson for the information.

9. **Highways and Footpaths**

- 9.1 **Parking Survey**
To receive an update

Cllrs Histed and Jeffery met with ITS Global consultants who was recommended by JR Consultants who did the last consultation. They advised that the quote for the consultation was well in excess of what the Council could afford.

Members resolved to set up a Parking Working Party to review and agree the priorities following the survey results and discuss with consultants a reduced service.

Members agreed that all Members of the Parish Council are welcome to attend as part of the Committee.

Cllr Irene Roy left the meeting.

- 9.2 **Footpaths**
- To discuss next actions with regard to the steps to join the footpaths

Cllr Jeffery explained about the proposals to build steps to avoid residents having to walk in the road to connect the footpath.

Cllr Jeffery advised that the DVLPS have signage ready to help direct people to the footpath rather than walking in the road.

Members resolved to build the steps subject to the approval of the land owner and final approval of design and costing.

- Signage for footpaths*

Cllr Jeffery advised that the two maps showing the footpaths are faded and Members resolved to agree to spend £100 to replace each map.

10. Amenities Committee

10.1 To note draft minutes of the meeting on 21 February 2024
Noted at Appendix C.

10.2 To receive update from the Cross Sub Committee and agree next actions

Cllrs Histed, Jeffery, Mr & Mrs Tooley met to discuss re-chalk the Cross. 13 tons of chalk is required and there is plan to do it with help from residents. The cost would be about £1,000. **Members resolved that the re-chalking of the Cross should go ahead and agreed a budget of £2,000.**

10.3 To agree, if appropriate, the grass cutting contract for 2024-25

Members resolved to award the grass cutting contract for 2024-25 to GF Garden Maintenance.

10.4 To agree, if appropriate, next steps with regard to the cleaning of the War Memorial

The Clerk advised that she has contacted Burselms and is speaking to an advisor to get a quote tomorrow.

Members resolved to agree a budget of £3,000 to clean the war memorial and replace the missing name.

11. Correspondence

11.1. Concerns regarding the land opposite Copt Hall adjacent with A225.

Cllr Jeffery advised there is a lot of angst about the activities there. There is a TPO on some of the trees. **Members asked the Clerk to contact the tree officer.**

Residents from the area advised that there had been a lot of parking on the lane and they had then put hardstanding to stop the parking. The owner is a property developer and the residents felt that he will be building other buildings. Industrial waste is being burnt on the site. Members noted their concern.

11.2 Sevenoaks District Council – Waste sacks

This item was dealt with under the District Council report.

11.3 Kent Police

The Clerk advised that the report has not yet been received.

12. Finance & Personnel

12.1 To agree items received, payable and paid

Members resolved to agree the items received, paid and payable as at Appendix D.

12.2 Grant request from:

12.2.1 Sevenoaks Volunteer Transport Group

Members resolved to award a grant of £100 to the Sevenoaks Volunteer Transport Group.

12.2.2 Citizen Advice Bureau (CAB)

Members had received an update from Cllr Edwards-Winsor that Sevenoaks District Council have given the CAB a grant.

Members resolved to award a grant of £100 to the Citizen Advice Bureau.

12.3 Bank Account update

The Clerk advised that the Co-op account has been closed and the money is being transferred to the NatWest account.

12.4 Preparation for Audit
12.4.1 – Asset Register

Members resolved to agree the Asset Register.

12.4.2 – Risk Assessment including Statement of Internal Control

Members resolved to agree the Statement of Internal Control.

13. **Next meetings** (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)
a. **Planning (if required) Committee– Wednesday 20 March 2024**
b. **Planning (if required) Committee and Council Meeting – Wednesday 3 April 2024**
c. **Annual Parish Meeting – Wednesday 24 April 2024 at 7pm**

12.5 Staffing (confidential)

Members resolved to agree the proposals for the Clerk and lengthsman as discussed. It was agreed that Cllr Histed would confirm the decisions of Members in an email to the Clerk.

7. Matters arising from the minutes not covered by Agenda items

10.4 War Memorial

Burslems is visiting the memorial to provide a quote. They would expect to do the work over the summer period.

11.1 Land opposite Copt Hall adjacent to A225 regarding a TPO

The Clerk has informed the tree officer at SDC.

8. Shoreham Cricket Club

8.1 Cricket Ground Banners

The Parish Council/Cricket Club will need to provide further details

-----Original Message-----

From: "Cllr Roy, Irene" <cldr.roy@sevenoaks.gov.uk>

Sent: Wednesday, 27 March, 2024 2:05pm

To: "Parish.Council, Shoreham" <clerk@shorehamparishcouncil.gov.uk>

Subject: Re: Re: Planning - Cricket Club banners

Hi Amanda,

This is not going to be quite so straight forward as the cricket ground sits in an AONB, Greenbelt and is covered by an Areas of Special Control of Advertisements with a footpath running through it! I seem to recall at the meeting we were informed there were no constraints.

The details provided are helpful, but do not include any dimensions or other details.

To investigate further, I need the following:

- *
dimensions of each sign;
- *
number of signs;
- *
location of signs;

Presume all signs are of the type displayed in the photographs.

Many thanks,

Irene

Cllr Irene Roy
District Member for Otford & Shoreham

9. Highways and Footpaths

9.1 Parking Survey

To receive an update at the meeting from Cllrs Histed and Jeffery

9.2 Footpaths

- Update at Meeting

9.3 Information re: Parking Laws and Rules for Motor Vehicles from PC Ashleigh Wilson

Parking Laws and Rules Motor Vehicles

Rule 238

You **MUST NOT** wait or park on yellow lines during the times of operation shown on nearby time plates (or zone entry signs if in a Controlled Parking Zone). Double yellow lines indicate a prohibition of waiting at any time even if there are no upright signs. You **MUST NOT** wait or park, or stop to set down and pick up passengers, on school entrance markings when upright signs indicate a prohibition of stopping.

Law: Road Traffic Regulation Act 1984 Sections 5 and 8

Rule 240

You **MUST NOT** stop or park on

- the carriageway, an emergency area or a hard shoulder of a motorway except in an emergency
- a pedestrian crossing, including the area marked by the zigzag lines
- a clearway
- taxi bays as indicated by upright signs and markings.
- an urban clearway within its hours of operation, except to pick up or set down passengers.
- a road marked with double white lines, even when a broken white line is on your side of the road, except to pick up or set down passengers, or to load or unload goods
- a tram or cycle lane during its period of operation
- a cycle track.
- red lines, in the case of specially designated ‘red routes’, unless otherwise indicated by signs. Any vehicle may enter a bus lane to stop, load or unload where this is not prohibited.

1 **Laws - The Motorways Traffic (England and Wales) Regulations 1982- Section 7 and 9**

Rule 241

You **MUST NOT** park in parking spaces reserved for specific users, such as Blue Badge holders, residents, or motorcycles, unless entitled to do so.

2 **Law- Chronically Sick and Disabled Persons Act 1970, Section 21 and Road Traffic Regulation act Section 5 and 8**

Rule 243

DO NOT stop or park:

- near a school entrance
- anywhere you would prevent access for Emergency Services
- at or near a bus or tram stop or taxi rank
- opposite or within 10 metres (32 feet) of a junction, except in an authorised parking space
- near the brow of a hill or hump bridge
- opposite a traffic island or (if this would cause an obstruction) another parked vehicle
- where the kerb has been lowered to help wheelchair users and powered mobility vehicles
- in front of an entrance to a property
- on a bend
- where you would obstruct cyclists' use of cycle facilities

except when forced to do so by stationary traffic.

Governed and policed by a Civil Enforcement Officer not Police.

Rule 248

You **MUST NOT** park on a road at night facing against the direction of the traffic flow unless in a recognised parking space.

3 **Law- The Road Vehicles (Construction and Use) Regulations 1986**

Cyclists

Highway Code Rule 64

- You **MUST NOT** cycle on a pavement.

Laws- **Highway Act 1835: Section 72**

Highway Code Rule 68

You **MUST NOT**

- carry a passenger unless your cycle has been built or adapted to carry one
- hold onto a moving vehicle or trailer
- ride in a dangerous, careless or inconsiderate manner

- ride when under the influence of drink or drugs, including medicine.

Law- Road Traffic Act 1988: Sections 24, 26, 28, 29 & 30 as amended by Road Traffic Act 1991

Highway Code Rule 69

- You MUST obey all traffic signs and traffic light signals.

Laws-Road Traffic Act 1988: Section 36

Highway Code Rule 71

- At traffic light junctions and at cycle-only crossings with traffic lights, you MUST NOT cross the stop line when the traffic lights are red.
- Some junctions have an advanced stop line to enable you to position yourself ahead of other traffic and wait (see Rule 178). When the traffic lights are red, you may cross the first stop line, but you MUST NOT cross the final stop line.

Laws:

1. Road Traffic Act 1988: Section 36
2. The Traffic Signs Regulations and General Directions 2002: Regulations 10 & 36(1)

Police Fines For Cyclists

- £50 Fixed Penalty Notice for failing to comply with traffic signals.
- Up to £500 fine for riding on a pavement
- £50 Fixed Penalty Notice for failing to comply with lighting rules on a bicycle.
- Up to £200 fine for giving someone a lift on a bicycle without the correct adaptations.
- Up to £2500 fine or prison for dangerous cycling
- Cyclists cannot be fined for speeding within the current laws, however consideration for dangerous/careless cycling.
- The maximum penalty for cycling whilst under the influence of drink or drugs is *a £1,000 fine.*

9.4 Shoreham Drainage Inventory

Pdf attached

10. Shoreham Recreation Ground Playground

10.1 To note the report following the inspection carried out by The Play Inspection Company

Full report attached. There were no high risks identified.

11. Correspondence

11.1 Shoreham Village Sign

From: Neil and Mandy Vickers

Sent: Saturday, March 2, 2024 9:22:30 am

To: clerk@shorehamparishcouncil.gov.uk <clerk@shorehamparishcouncil.gov.uk>

Subject: Shoreham Village Sign

Dear Amanda

Could you please update me as to what happened about the village sign? As far as I remember, and it's been a number of years, it was all approved and signed off but nothing more seems to have happened.

Kind regards

Mandy Vickers

Resident of Shoreham Village

11.2 Kent Police

Community events attended and next month's events in surgery

Throughout Kent and the Sevenoaks district there have been reports of various vehicle related crimes. These include Vehicle thefts and Vehicle interference reports. As a result, there has been increased patrolling especially in the hours of darkness. Advice on how to prevent theft from a vehicle. [Prevent theft from a vehicle | Crime Prevention | Kent Police](#)

Kent Police have also seen a rise in fraud reports across both the Sevenoaks district as well as Kent. The main trend of reports tends to be targeting victims via the telephone and those that could be deemed more vulnerable. We continue to ask residents to report this to the police and ensure to keep up to date with ways to deter fraudulent behaviour. This is often easier for those with access to internet and being aware of fraud. It is important to remind those who may be more vulnerable and susceptible to becoming victim of fraud. Advice of how to deter fraudulent activity - [Personal fraud and how to prevent it | Kent Police](#).

Several local beat officers have been accredited following speed gun training this week. Throughout Sevenoaks we often get made aware of speeding motorists especially through the towns and villages, feel free to make me aware of any hotspots to be targeted over the coming weeks and months.

On 28th February 2024 I attended an event held by Shoreham's over 60s club at Shoreham Village Hall. During this meeting Kent Crime Commissioner Matthew Scott attended to speak to residents about his job roles and answer any questions. This was my first time at the Over 60's club and was most welcoming. During the summer months I will be holding a talk during a meeting in August to speak and give advice about different types of Fraud.

On 29th February 2024 I attended the monthly Forget Me Not Café held in Otford's memorial hall. I was able to speak to various residents and volunteers at the event and then able to pop into the Lunch Club held after.

On 14th March 2024 I was able to attend the monthly coffee morning in Shoreham held by the women's institute to meet many residents and catch up with the residents within the community. I will also be attending the next coffee morning on 11th April 2024 and look forward to seeing the residents of Shoreham and the surrounding towns and villages.

On 18th March 2024 I attended Otford Parish Council's planned meeting, this was great to get feedback from both the councillors and residents that attended the meeting.

Upcoming Events

Shoreham Over 60's Meeting- 27th March 2024

Otford Forget Me Not Café 28th March 2024

Otford Lunch Club- 28th March 2024

Shoreham WI Coffee Morning- 11th April 2024



Drop-in surgery

Your local officer is Police Community
Support Officer
PC 15907 Ashleigh Wilson

12. Finance & Personnel

12.1 To agree items received, payable and paid

Items Paid 1 March to 28 March 2024

PAYMENTS LIST

Code	Date	Description	Supplier	VAT Type			Total
Toilets	04/03/2024	Electricity	EDF Energy	L	341.90	17.10	359.00
Office Rent/Storage	05/03/2024	Office Allowance	Mrs A C Barlow	X	30.00		30.00
Broadband	05/03/2024	Broadband	Mrs A C Barlow	X	10.00		10.00
Computer/Printer Consumables	06/03/2024	Website	Hugo Fox	S	29.99	6.00	35.99
Office telephone	07/03/2024	Office telephone	O2	S	13.08	2.62	15.70
Elections	21/03/2024	Election costs	Sevenoaks District Council	X	215.77		215.77
Hall/Emergency Room Hire	21/03/2024	Hall hire	Shoreham Village Hall	X	60.00		60.00
Grant	21/03/2024	Grant - Darenth Valley CRP	Kent County Council	X	1,000.00		1,000.00
Dog waste bins	21/03/2024	Dog waste bin	Sevenoaks District Council	S	330.20	66.04	396.24
Allotments	21/03/2024	Allotment shed repair	Shoreham Allotment Association	X	100.00		100.00
Refuse freighter	21/03/2024	Refuse freighter	Sevenoaks District Council	S	152.80	30.56	183.36
Cricket Club	21/03/2024	CCTV for Cricket Club	Custodia CCTV	S	1,439.00	287.80	1,726.80
Village Hall	21/03/2024	Fire alarm for village hall	NKM Fire Protection Ltd	S	11,920.00	2,384.00	14,304.00
Grant	28/03/2024	Grant to Sevenoaks Volunteer Transport Group	Sevenoaks Volunteer Transport Group	X	100.00		100.00
Grant	28/03/2024	Grant to CAB	Sevenoaks Citizens Advice Bureau	X	100.00		100.00
Playground inspection	28/03/2024	Playground Equipment Inspection	The Play Inspection Company	S	147.50	29.50	177.00

12.2 Grant requests from:
12.2.1 Kent Sussex and Surrey Air Ambulance



Our Ref: 41585

04 March 2024

Parish Clerk
Shoreham Parish Council
c/o 8 High Street
Shoreham
SEVENOAKS
Kent
TN14 7TD

Dear Shoreham Parish Council

I am writing to the Council today to request a grant of £350 to help Air Ambulance Charity Kent Surrey Sussex (KSS) continue to save lives, when every second counts.

As your local air ambulance, KSS are here for everyone that needs us. Life-threatening emergencies can happen to anyone, anywhere including within your parish. Our highly skilled team of doctors and paramedics provide expert medical care – effectively taking an Emergency Medical Room to the patient. This is 24/7, 365 days a year.

The need for our service continues to grow, with 2023 being the busiest in our 35-year history. KSS responded to 3,328 emergency incidents last year – an average of 9 a day. Of these, 1414 were in the county of Kent.



This increased demand means that the cost of funding our life-saving service continues to grow too, with annual costs now over £18.8million a year (around £51,000 per day) – an increase of 13% on the previous year.

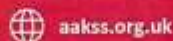
With 88% of our income donated or raised by the people of Kent, Surrey and Sussex we are reliant on the communities we serve to be able to continue to be there for those that need us most in the future. A grant of £350, or whatever you may be able to give, really would help.

Thank you for your consideration – I hope to hear from you soon.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Nick Turrell'.

Nick Turrell
Community Fundraising Manager



12.2.2 Kent Mediation



Amanda Barlow
Shoreham Parish Council
PO Box 618
Sevenoaks
TN13 9TW

04 March 2024

Dear Ms Barlow

West Kent Mediation relies on grant funding and donations to enable us to offer our community mediation service free of charge to communities across West Kent, including in your parish. While we fully understand that there are many pressures on available monies in the current economic climate, if the parish council felt able to help with any amount of money during this financial year or the next one, we would be enormously grateful.

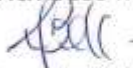
The current cost of living crisis combined with the ongoing impact of the Covid 19 pandemic has meant that the need for our free community mediation service to help resolve conflict and repair fractured relationships has never been greater. In the past year, our mediation referrals have increased by 20% compared to the previous year and we are receiving more self-referrals from residents of West Kent than we've ever received previously.

Increasingly, we are finding that our cases involve local residents who are suffering from mental health issues, the symptoms of which are often exacerbated by disputes with neighbours or conflict with family members. This is not surprising bearing in mind recent research by The Policy Institute and the ESRC Centre for Society and Mental Health at King's College London, which found that three out of five Britons report that the cost-of-living crisis is negatively impacting their mental health.

We are indebted to all those town and parish councils within our area who are able to support our work. Without ongoing financial support, we will not be able to continue to offer this valuable and important service to the residents of West Kent.

We are taking the opportunity to enclose a poster and a leaflet, which we'd be grateful if you could display in your local village hall or other community hub to raise awareness of our service.

With best wishes,



Amanda Bell
Chief Executive Officer

12.2.3 Shoreham School PTA

-----Original Message-----

From: "FOSSChair" <fosschair@shoreham.kent.sch.uk>

Sent: Wednesday, 27 March, 2024 10:39pm

To: "clerk@shorehamparishcouncil.gov.uk" <clerk@shorehamparishcouncil.gov.uk>

Subject: Shoreham Summer Fete - Sunday June 9th

Hi Amanda,

Hope you're well.

Siobhan and I are co-chairs of FOSS, Friends of Shoreham School (PTA) and are helping to bring back the fete this year.

The fete will be in aid of both the village pre-school and primary school which are both huge assets to the village. We wondered whether the Parish Council would like to make a donation to help fund some of the activities. One of our concerns is power, and we are looking into the costs of installing external power sockets to the outside of the pavilion that we and the vendors can utilise on fete day and also to anyone booking the pavilion in the future.

We hear that the Parish Council have a generator; would we be able to hire/borrow this for fete day please?

Look forward to hearing from you.

Regards

Eve

12.2.4 Kent Beekeepers Association

--Original Message-----

From: "Martin Barrett" <mcb58@hotmail.com>

Sent: Friday, 22 March, 2024 11:57am

To: "clerk@shorehamparishcouncil.gov.uk" <clerk@shorehamparishcouncil.gov.uk>

Subject: Asian Hornet

The Parish Council

Shoreham

My name is Martin Barrett and I am the Asian Hornet Action Team Coordinator for the Sevenoaks, Tonbridge and Malling and Royal Tunbridge Wells branch of the Kent Beekeepers Association

I am writing to you today to request a donation towards our fight against the invasive species known as the Yellow Legged Asian Hornet (*Vespa Velutina*)

The Asian Hornet is a very aggressive and invasive species that was imported by accident into the south of France in 2004. Since then it has inundated the whole of France and is making headway into the surrounding countries at an alarming rate.

We in Kent have become one of the most infested counties in the country. Of the 72 nests found up until November 2023, 56 of them were in Kent!

We are trying to work with as many stakeholders and local groups as possible and are willing to come along to talk to interested parties and educate as many people as we can

We as beekeepers are leading the charge and doing our best to control the situation but as with many campaigns, support is hard to come by.

Although this task is being undertaken by the beekeeping community we need to stress that this insect is a threat to ALL pollinators and therefore all crops from apples to grapes and any plant that needs pollination.

Any funds will be used to spread the word by communicating with the wider community, fund traps and bait stations and carry out advertising where possible.

We have already been on BBC Radio Kent and KMFM. Other media outlets are being investigated.

We would gratefully appreciate any support your Parish can provide

Many thanks

Martin Barrett

AHAT Coordinator

12.3 Bank Account update

The Co-op bank account has now been closed and the funds transferred to the Parish Council NatWest account.

13. **Next meetings** (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)
- a. **Annual Parish Meeting – Wednesday 24 April 2024 at 7pm**
 - b. Planning (if required) Committee – Wednesday 17 April 2024 at 7.30pm
 - c. Planning (if required) Committee and Annual General Meeting and Council Meeting – Wednesday 1 May 2024 at 7.30pm

Amanda Barlow, Clerk to Shoreham Parish Council