

# SHOREHAM PARISH COUNCIL

Parish Clerk: Amanda Barlow  
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## MINUTES of a MEETING of SHOREHAM PARISH COUNCIL

Shoreham Village Hall 6 April from 7:30pm

Present: Cllrs B Jeffery (in the Chair), R Blamey, A Hibbins, N Powell and M Sheward

Also Present: 8 members of the public (in part)  
Cllr Gough (County) (in part), Cllr John Edwards-Winser (District) (in part), Amanda Barlow (Clerk)

Apologies: Cllrs M Cockburn and Hubble, Cllr Roy (District)

The following comments were made:

- The safety barrier is out on the road by the King's Head and there is no foot path on other side.
- There is a water leak in Mill Lane and by Orchard House for which Thames Water is responsible.
- **Notice Boards - residents commented about the notice boards in the village and Members agreed that the Parish Council would maintain the official notice board in the village on the wall of the Village Hall.**
- **Members agreed that Cllr Blamey should represent the Parish Council on a Committee to discuss health & safety aspects of the village hall.**

1. Apologies were received and accepted from Cllrs Histed, Hubble and Cockburn
2. There were no disclosures of interest.
3. **Members resolved to agree the minutes of the meeting held on Wednesday 2 March 2022 (copies previously distributed).**
4. **District/County Councillor Reports**

Cllr Roy had given her apologies.

Cllrs Edwards-Winser gave a report and a copy is attached at Appendix A.

Cllr Gough made the following comments:

- A225 – average speed data due to be released very soon.
- Mill Lane/High Street – Thames Water leak. The pothole was repaired on 28 March but due to flooding it has come out again. KCC are pushing Thames Water with regard to both leaks.
- Lord Deben, Chair of Government Climate Change Committee visited KCC and spent time at Preston Farm.
- KCC had a large number of matches for homes for Ukraine Scheme. There are many challenges around safeguarding in implementing the scheme.
- KCC is consulting on a £2million reduction in bus services. The Government launched the National Bus Strategy and KCC completed it with a funding request and heard nothing. Cllr Gough advised that yesterday KCC were advised that they will get £35 million funding but do not know what the limits of the funding will be. There is also a reduction in usage.
- Cllr Gough also commented on the issues over the M20 and Operation Brock.
- Cllr N Powell asked about putting power lines under line following numerous power outages. Cllr Gough agreed to get further information on that item.

- 5 To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

**None.**

6. Chairman's Report

Cllrs Histed had given his apologies.

7. Clerk's Report

The Clerk advised on items on the Agenda and the information is included in the supporting papers.

8. **Correspondence and Information**

- a) General Correspondence

Noted at Appendix B.

- b) Annual Parish Meeting

Noted.

- c) Motorbikes in Andrew's Wood

**It was agreed that the Clerk would include the information in the Gazette.**

- d) PCSO

Members noted that there is a new PCSO Lauren Bruce and she will be attending the Annual Parish Meeting.

9. **Notice Boards in Village**

Members agreed to do a survey of all the notice boards in the village to see if any need repairing and report back to the next meeting. **It was agreed that notice board at the Village Hall was the main Paris Council noticeboard.**

10. **Shoreham Village Hall**

- a) Ownership and Land Registry

The Clerk advised that the Village Hall is not registered on the Land Registry. Cllr Sheward agreed to look into the matter further.

**It was agreed that the Clerk and Aidan McCulloch should discuss the insurance policy to confirm that the village hall has adequate insurance. It was agreed that the Clerk would ascertain the cost of the buildings insurance.**

- b) Minutes of Village Hall Meeting 30 March 2022

Noted.

bi) Generator - Lesley Spence agreed to ask someone to service the generator and it would be done every six months. Members agreed that Lesley Spence would access the hall and get the keys for the generator if there was a power cut.

Members agreed to take the items in the following order.

12. **Annual Playground Inspection**

**Members resolved to agree that there was no action required as all the risks were deemed low and very low risk.**

11. **Defibrillators for the Parish**

Members were asked to send the Clerk a list of where they would like to locate the defibrillators. Members asked the Clerk to check if the local businesses have defibrillators.

13. **Working Party Updates**

- a) To receive an update from the Heat Network Committee  
An update from Heat Network Committee will be given at the Annual Parish Meeting.
- b) To receive an update from Broadband Working Party (if available)  
None.
- c) To receive an update from the CCTV Working Party (if available)  
The Clerk and Cllr Jeffery agreed to finalise the CCTV Policy.
- d) To receive an update from the Traffic and Parking Working Party  
The Working Party is awaiting a response from the Highways Steward. Members discussed about signage to stop the large vehicles coming through the Village. **It was agreed that the Clerk should write to the Golf Club and ask them when they have deliveries the lorries are small enough to go under the bridge. Members asked the Clerk to email Cllr Gough to see about the signage for the road.**

14. **Finance**

- a) To agree items payable and paid  
**Members resolved to agree the items payable and paid at Appendix C.**

15. **Next meetings** (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)

- a) Annual Parish Meeting 13 April 2022
- b) Planning (if required) Meeting – Wednesday 20 April 2022
- c) Planning (if required) and Parish AGM and Council Meeting -Wednesday 4 May 2022

Amanda Barlow, Clerk to Shoreham Parish Council

*The meeting closed at 21.30*

### April Council report

White Oak leisure centre is now completed and open

New Sunday market in Swanley - travel by train?

Funding provided for Easter Fun Days

Digital Inclusion being delivered by Compaid – funded by SDC and WKH

Community WiFi in Swanley – progressing

Community grants scheme supported with 80,000 volunteer Hrs which represents an economic benefit of £1.5M The Grant scheme also being considered for two tranches/year instead of the current one

CAB granted £116K

Development Control – special meeting for FH – adjourned to enable legal discussions to be resolved between SDC & KCC – I also raised water problems

Look out for changes to waste collections over Easter – a day later

Social Housing survey taking place – see In Shape for link – or request paper copy

Fund raising - Run, Walk, Push against Dementia taking place in Knole Park 22 May

Railway posters for Darent Valley (Samuel Palmer) rail line

SDC Looking for independent (public) member for Audit committee (paid post)

Appendix B

**General Correspondence:**

1. NALC NEWSLETTER
2. SDC - Ukraine crisis - overwhelming response
3. KALC - Have your say on our bus funding reduction consultation
4. SDC - Community Connectors
5. KALC NEWS FEBRUARY 2022
6. NALC CHIEF EXECUTIVE'S BULLETIN
7. KALC - The Queen's Green Canopy Map
8. Sevenoaks District Council: Local celebrities honour the District's volunteers
9. Sevenoaks District Council: Go the extra mile for charity!
10. SDC - DCM&S: Guidance on reporting safeguarding concerns in a charity
11. SDC - Easter Family Fun Days
12. Sevenoaks District Council: Council flies the flag for the Commonwealth
13. Kent Volunteering Pilot Publicity Attached
14. Gatwick In Touch Newsletter Edition 7
15. SDC - Air Quality Action Plan Consultation
16. Sevenoaks District Council: Review team delivers its findings
17. KALC - Invitation to apply for Cancer Transformational Funding - Kent and Medway
18. M20 Moveable Barrier: project update
19. Sevenoaks District Council: Community grants help boost local charities
20. SDC - Support for young people affected by the pandemic
21. Rural Kent - New updates to CSE's Impact Community Carbon Calculator!
22. KALC - KENT COUNTY COUNCIL'S ENVIRONMENT BRIEFING
23. NALC NEWSLETTER
24. Sevenoaks District Council: Residents urged to comment on Spitals Cross community improvements
25. SDC - Kent County Council - Ukrainian Crisis
26. SDSAF Newsletters
27. NALC CHIEF EXECUTIVE'S BULLETIN
28. DAVSS- Domestic Abuse- Volunteers needed!
29. Sevenoaks District Council: Partnership chuffed to bits with new railway posters
30. SDC - Housing - Staffing updates
31. Action with Communities in Rural Kent - Stakeholder Survey
32. Chevening - Open Gardens events (Charity event in aid of the National Garden Scheme)
33. News and upcoming events from Darent River Preservation Society (DRiPS)
34. KALC - QGC mapping extension
35. KALC - KCC Strategic Statement Consultation

## Appendix C

## Payments for April 2022

5 April 2022 (2022-2023)

Shoreham Parish Council  
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
5	Hall/Emergency Room H	05/04/2022		NatWest current account		Hall hire	Shoreham Village Hall	X	27.00		27.00
6	Dog waste bins	11/04/2022		NatWest current account		Dog waste bin	Sevenoaks District Council	S	332.00	66.40	398.40
7	Playground inspection	11/04/2022		NatWest current account		Playground Equipment Ins	The Play Inspection Com	S	130.00	26.00	156.00
2	Printing Gazette/Shoreh	11/04/2022		NatWest current account		Printing Shoreham Post	Silver Pines Services	X	60.45		60.45
3	Broadband	11/04/2022		NatWest current account		Broadband	Mrs A C Barlow	X	10.00		10.00
12	Office Rent/Storage	11/04/2022		NatWest current account		Office Allowance	Mrs A C Barlow	X	30.00		30.00
1	Refuse freighter	11/04/2022		NatWest current account		Refuse freighter	Sevenoaks District Council	S	165.46	33.09	198.55
13	Clerk's mileage	11/04/2022		NatWest current account		Mileage	Mrs A C Barlow	X	73.44		73.44

## Items Paid 1 March to 31 March 2022

5 April 2022 (2021-2022)

Shoreham Parish Council  
PAYMENTS LIST

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
248	Shoreham Post	02/03/2022	PO Box	Royal Mail	S	300.00	60.00	360.00
249	Toilets	04/03/2022	Electricity	EDF Energy	X	145.00		145.00
250	Office telephone	08/03/2022	Office telephone	O2	S	10.72	2.14	12.86
251	Computer/Printer Consu	10/03/2022	Website	Hugo Fox	S	29.99	6.00	35.99
227	Computer/Printer Consu	10/03/2022	Website	Hugo Fox	S	29.99	6.00	35.99
221	Office telephone	10/03/2022	Office telephone	O2	S	10.72	2.14	12.86
226	Subscriptions - KALC/SL	10/03/2022	Subscription	Zoom	S	11.99	2.40	14.39
262	Grant	11/03/2022	Grant	St Peter & St Paul Church	X	250.00		250.00
263	Village Hall	11/03/2022	Electrical inspection	7Oaks Electrical Ltd	X	100.00		100.00
252	Subscriptions - KALC/SL	11/03/2022	Subscription	Zoom	S	11.99	2.40	14.39
258	Dog waste bins	18/03/2022	Dog waste bin	Sevenoaks District Council	S	470.60	94.12	564.72
261	Hall/Emergency Room Hi	18/03/2022	Hall hire	Shoreham Village Hall	X	81.00		81.00
245	Printing Gazette/Shoreh	18/03/2022	Printing Shoreham Post	Silver Pines Services	X	60.45		60.45
246	Hall/Emergency Room Hi	18/03/2022	Hall hire	Shoreham Village Hall	X	81.00		81.00
247	Dog waste bins	18/03/2022	Dog waste bin	Sevenoaks District Council	S	470.60	94.12	564.72
259	Refuse freighter	18/03/2022	Refuse freighter	Sevenoaks District Council	S	165.46	33.09	198.55
260	Printing Gazette/Shoreh	18/03/2022	Printing Shoreham Post	Silver Pines Services	X	60.45		60.45
255	Lengthsmen	20/03/2022	Lengthsman wages	Mrs A Hollands-Parsons	X	267.30		267.30
256	Lengthsmen	20/03/2022	Lengthsman wages	N McDonnell	X	35.64		35.64
257	Clerk's salary	20/03/2022	Clerk's salary	Mrs A C Barlow	X	821.44		821.44
253	Toilets	28/03/2022	Water charges	Castle Water	X	9.79		9.79
254	Allotments	28/03/2022	Water charges	Castle Water	X	148.94		148.94
265	Office Rent/Storage	31/03/2022	Office Allowance	Sarah Moon	X	30.00		30.00
264	Broadband	31/03/2022	Broadband	Sarah Moon	X	10.00		10.00
266	CCTV	31/03/2022	CCTV	Wild View Cameras	S	761.57	152.31	913.88
<b>Total</b>						<b>4,374.64</b>	<b>454.72</b>	<b>4,829.36</b>