

SHOREHAM PARISH

Parish Clerk:
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COUNCIL

MINUTES of a MEETING of SHOREHAM PARISH COUNCIL

Shoreham Village Hall, Shoreham on 4 February 2026 at 7:30pm

Present: Cllrs R Blamey, J Histed (Chair), B Jeffery, N Powell, M Sheward and J Thorpe

Also Present: 6 members of the public (in part), Amanda Barlow (Clerk),

Apologies: Cllrs G Owen, Cllr Marc Logen (County), Cllr Irene Roy (District), Cllr Edwards-Winser (District)

1. To receive any apologies for absence.

Apologies were received and accepted from Cllr G Owen and Cllr Marc Logen (County), Cllr Irene Roy (District), Cllr Edwards-Winser (District).

2. To receive any disclosures of interest from members in respect of items of business included on the agenda for the meeting.

Cllr Histed advised that he is a trustee of a Walnut Tree Trust.

3. Public Forum

The Clerk advised that she had received an email just prior to the meeting from PC Ashleigh Wilson which she read out and a copy is attached at Appendix A.

4. County/District Councillor Reports

There were no County or District Councillors present at the meeting.

5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

None.

6. To receive and authorise for signature by the Chairman, the Minutes of the meeting held on Wednesday 21 January 2026

Members resolved to agree the minutes of the meeting held on 21 January 2026.

7. **Matters arising from the minutes not covered by Agenda items**

None.

8. Highways and Footpaths

8.1 Highways Improvement Plan

Cllr Jeffery advised that there is no further update from the last meeting. He reiterated the following updates from the previous meeting.

- KCC have advised that the A225 road is too fast for a traffic island and the island would be too small. If they put any road island in the road, KCC would want to make sure it is safe.
- 20mph speed limit through Shoreham Village has been approved.
- Kerb - KCC has said they would not fund the kerb steps as there was no evidence of accidents but would be happy for them to be installed if the Parish Council paid for them and they were installed at KCC's specifications.

8.2 Station Road steps

The Clerk advised she would write to the owner of the land.

Members discussed the footpath between the station and the church – Cllr Thorpe advised that he had received an email about the footpath. **It was agreed to look at options for making the path less muddy and ask the land owners about possible solutions.**

Members agreed to put a new salt bin in the Village. The entrance to Boakes Meadow was agreed as a suitable location and the Clerk confirmed she would ask Kent Highways if a bin could be placed at this location.

9. Shoreham Recreation Ground and Village Hall

9.1 Boundary fence between recreation and village hall

The Clerk and Cllr Jeffery had visited the recreation ground and asked GF Maintenance (the Parish Council's contractor) to quote for removing the ivy and replacing some chain link fencing. The Clerk also asked him for a quote for maintenance to the playground, MUGA and tennis courts.

The Parish Council had previously agreed to Down to Earth removing some trees and the Clerk confirmed that she had notification that Sevenoaks District Council had given planning permission for the trees to be removed.

It was agreed that Down to Earth should carry the work on the trees that had required planning permission and Members would consider the quote from GF Maintenance for the other work.

9.2 Audit of Shoreham Village Hall Trust

The Clerk advised that the Parish Council's internal auditor was unable to audit the Shoreham Village Hall Trust accounts.

10. Correspondence

10.1 Correspondence regarding the flying of the Flag of St George
Noted.

10.2 Road Safety & Active Travel Group Newsletter
Noted.

11. Finance & Personnel and Governance

11.1 To agree the items received, paid and payable

Members resolved to agree the items received, paid and payable at Appendix B.

11.2 To consider a grant application from Shoreham Church for the churchyard grass cutting.

Members resolved to award a grant for £1,000 to the PCC for grass cutting. They agreed that they would consider the 2026/2027 grant in the May meeting.

11.3 To consider a grant application from Sevenoaks Volunteer Transport Group

Members resolved to award a grant of £150 to the Sevenoaks Volunteer Transport Group.

12. Next meetings (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)

a. Planning Committee Meeting (if required) – Wednesday 18 February 2026 at 7.30pm

**b. Full Council Meeting and Planning Committee Meeting (if required) –
Wednesday 4 March 2026 at 7.30pm**

Amanda Barlow, Clerk to Shoreham Parish Council

Appendix A

From: "Ashleigh Wilson PC 46015907" <Ashleigh.Wilson@kent.police.uk>
Sent: Wednesday, 4 February, 2026 7:04pm
To: "clerk@shorehamparishcouncil.gov.uk" <clerk@shorehamparishcouncil.gov.uk>
Subject: Shoreham Parish Council Meeting 04/02/26
OFFICIAL

Good evening Amanda,

Apologies I was hoping I'd be able to make the parish council meeting tonight, however, have been held up. I had nothing to mention that was solely for Shoreham, however a few things of note across the district that may be useful:

1. In relation to the Golf Course- We currently have operation Bird in place; this is linked to a burglary series at golf clubs where entry is forced and trophies are stolen. The approximate value is £10,000 per incident. I'm not sure how many links you may have to the golf course but just for their awareness for any suspicious incidents/persons , this has been in West Kent.
2. Residential Burglaries- We have seen a rise in residential burglaries on the border of our area and Met Police grounds- Mainly around Polhill and Halstead, however very close to Shoreham
3. Vehicle Theft/Interference- Rise in the Sevenoaks area.
4. Farm Machinery Theft/Quad Bikes- We have seen quite a rise in rural related thefts mainly farm machinery/diggers/quad bikes- These have been seen mainly Meopham, Knatts Valley, Kemsing areas. However, of note for farmers in the area.

If you have any questions or any other concerns please feel free to contact me 😊

Kind regards,
Ashleigh

Appendix B

Shoreham Parish Council

4 February 2026 (2025-2026)

PAYMENTS 22 January to 4 February 2026

Code	Date	Description	Supplier				
Hall/Emergency Room Hire	22/01/2026	Hall hire	Shoreham Village Hall	X	64.00		64.00
Allotments	22/01/2026	Collected Maintenance Charges	Shoreham Allotment Association	X	270.00		270.00
Emptying litter bins	22/01/2026	Dog waste bin and litter bin collection	Sevenoaks District Council	S	266.50	53.30	319.80
Emptying litter bins	22/01/2026	Emptying Litter Bins	Sevenoaks District Council	S	104.00	20.80	124.80
Street lighting	27/01/2026	Electricity	npower	X	155.00		155.00
Computer/Printer Consumables	04/02/2026	Website	Hugo Fox	S	29.99	6.00	35.99
Toilets	04/02/2026	Electricity	EDF Energy	L	147.62	7.38	155.00

Shoreham Parish Council

4 February 2026 (2025-2026)

PAYMENTS to be made at 5 February 2026

Code	Date	Description	Supplier				
Audit fees	05/02/2026	External Audit fee	Forvis Mazars LLP	S	315.00	63.00	378.00
Hall/Emergency Room Hire	05/02/2026	Hall hire	Shoreham Village Hall	X	32.00		32.00
Village Hall Maintenance	05/02/2026	Village Hall roofing	GR Regan Roofing	S	1,075.00	215.00	1,290.00