

# SHOREHAM PARISH

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## COUNCIL

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### MINUTES of a MEETING of SHOREHAM PARISH COUNCIL

Shoreham Village Hall, Shoreham on 3 April 2024 at 7:30pm

Present: Cllrs R Blamey, B Jeffery, J Histed (Chair), N Powell and M Sheward

Also Present: 9 members of the public, Cllr Roger Gough (County) (in part), Cllr Irene Roy (District) (in part) and Amanda Barlow (Clerk)

Apologies: Cllr G Owen, Cllr Edwards-Winser (District)

1. To receive any apologies for absence.

Apologies were received and accepted from Cllrs Owen and Edwards-Winser (District)

2. To receive any disclosures of interest from members in respect of items of business included on the agenda for the meeting.

None.

3. Public Forum

Village Hall Management Committee – Cllr Thorpe is going to attend to represent the Parish Council. The new fire alarm is now installed and is very high level system. There have been 4 alerts. 2 of which were in the Parish Council store and an inspector is coming to check the detector. The fire alarm is monitored 24 hours per day and 365 days a year. There are four contacts if the alarm is activated. Mr McCulloch thanked the Parish Council for their contribution to the fire alarm.

Cllr Powell advised that he had possible intruders on his property. A resident advised that they had been subject to burglary. Members discussed the issues over crime and options to deal with the crime.

A resident asked that the grass on the recreation ground is cut more frequently.

Cllr Gough arrived at the meeting.

4. County/District Councillor Reports

Cllr Gough (County) made the following comments:

- The High Street is being closed for 3 days.
- Nigel Rowe, Kent Highways is very happy to talk to the Parish Council about any proposed schemes.
- The barrier by the river is owned by KCC and it is there as some of the kerb line has been washed away and when the river goes down it will be removed.
- A part of Footpath SR19 is being extinguished.
- A resident asked if the bridge could be inspected. Cllr Gough advised that he would raise it with Kent Highways.
- Cllr Sheward advised that the household waste site limits DIY waste to 2 litre bags. He was concerned that this would increase fly tipping.

Cllr Iren Roy (District)

- Local Plan - it is there to set out the Council's planning policy and where the new developments will go from 2025. The public were asked for its views on the possible locations. Around 5,300 people took part in the consultation and these comments will be fed into the next part of the consultation. There is a proposed strategy for development and there were 4 options. The District Council is required to build 2,000 homes in the period. The sites taken forward will be in the new consultation in the Autumn. The final version of the local plan will go to the Inspector in the new year
- The management plan for the AONB is being updated. The District Council has a statutory duty to show they are looking after these areas.
- Members asked why Pedham Place was included if it is in the green belt/AONB. Cllr Roy advised that there are special circumstances to abandon the AONB and building homes is one of the circumstances.

Members resolved to take the Agenda items in the following order:

## 9. Highways and Footpaths

### 9.1 **Parking Survey** To receive an update

Cllr Jeffery advised that they received a quote from ITS Global which was excessive. A working party met to discuss the major changes and try and ask the consultants to focus on the main issues raised by residents.

Members agreed that there were 5 initial items that the Parish Council could instruct the consultants that would cost around £5,000.

Members agreed that it would be useful for the Parish Council to arrange a meeting with Christopher Koningen, Design & Delivery Principal Engineer/Team Leader, West Kent Highway Improvements Team from Kent Highways. Highways could also hopefully provide costings.

Cllr Jeffery advised the residents on the main issues highlighted by Members.

### **Traffic and parking main issues**

#### **SHOREHAM**

- 1 Traffic island on A225 (safer for pedestrians crossing road)
- 2 Build Kerb up outside Copt Hall from Bridle path (Stops people undertaking when vehicles are turning right and makes it safer for pedestrians horses and vehicles exiting from the houses behind Copt Hall))
- 3 Restrict parking from top of Station Road to new footpath (creates a safe passage for disabled and people with prams and buggies to reach the new footpath)
- 4 Create passing spaces along Station Road (to aid traffic flow)
- 5 Restrict parking around Samuel Palmer bend (speed reduction then needed)
- 6 Create passing space opposite Mount Vineyard entrance (To aid traffic flow)
- 7 Restrict parking on East side of bridge (to create passing place to aid traffic flow)
- 8 Restrict parking on West side of bridge (to create passing space to aid traffic flow)
- 9 Restrict parking at the junction of Church Street, Filston Lane and High Street (to aid visibility of traffic from Filston Lane and reduce congested junction)
- 10 Restrict parking on one side of Mill Lane (to aid access to properties)

- 11 Extend 30mph speed limit along part of Filston Lane to the junction of Twitton Lane
- 12 Create 20mph Zone within village (slow traffic through the village especially around the Samuel Palmer bend)  
*Create additional parking in front of allotments*
- 13 Speed reduction on A225 to 50mph
- 14 Resident only parking

## **WELL HILL**

- 15 Speed reduction from the bottom of Rock Hill to the junction of Firmingers Lane
- 16 Highlight the blind brow at the top of Rock Hill

## **EAST HILL**

- 17 Change the Unsuitable for HGV's Signs to more prominent signs at the entrances to Magpie Bottom

**Members agreed that the next actions would be talk to the ITS Global to get an updated view following the Jonny Russell Report.**

There were certain things that could be done by the Parish Council.

- Ask Simon Greenwood to request he put up a sign directing people to park in the Mount car park rather than on the road by the Samuel Palmer.
- Ask if the DVLP could put signage up to direct people off the road and on to the footpaths.
- Ask Jason at the Golf Club about access to the station on the London bound side.
- Signage at the station advising disabled people that they can get a taxi free of charge as they need to go to Sevenoaks if they want a London bound train.
- Request that the Village Hall place a notice outside asking people not to park on the yellow lines.
- Connect the footpaths so people don't have to walk along the road. Permission needs to be sought from the Montgomery family who own the land.

**Members unanimously resolved to agree that ITS Global should be appointed to undertake the work up to cost of £7,150.**

### **9.2 Footpaths**

This item was discussed under 9.1.

### **9.3 Information re: Parking Laws and Rules for Motor Vehicles from PC Ashleigh Wilson**

Members noted these at Appendix A.

### **9.4 Shoreham Drainage Inventory**

Members noted that they had received the drainage inventory for Shoreham from KCC.

Cllr Roy and Cllr Gough left the meeting.

## **8. Shoreham Cricket Club**

### **8.1 Cricket Ground Banners**

Cllr Roy had sent an email to the Clerk advising on the rules set out by Sevenoaks District Council for advertisements.

**Members resolved that the Parish Council do not give consent to the advertising banners and they should be removed.**

5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

None.

6. To receive and authorise for signature by the Chairman, the Minutes of the meetings held Wednesday 6 March 2023

**Members resolved to agree the minutes of 6 March 2023.**

**7. Matters arising from the minutes not covered by Agenda items**

10.4 War Memorial

The Clerk advised that Burslems is going to look at the memorial and they plan to carry out the work over the summer.

11.1 Land opposite Copt Hall adjacent to A225 regarding a TPO

The Clerk advised that the Sevenoaks District Council had confirmed that they have confirmed receipt of the email regarding the TPO.

**10. Shoreham Recreation Ground Playground**

- 10.1 To note the report following the inspection carried out by The Play Inspection Company

Members noted that the inspection had been carried out. The Clerk advised that there were no high risks items.

**11. Correspondence**

- 11.1 Shoreham Village Sign

The Clerk advised that the sign did not go ahead due to the costs and the design for the sign was not suitable.

**Members resolved not to proceed with the sign at the present time.**

- 11.2 Kent Police

Noted.

**12. Finance & Personnel**

- 12.1 To agree items received, payable and paid

**Members resolved to agree items received, payable and paid as at Appendix B.**

- 12.2 Grant requests from:

- 12.2.1 Kent Sussex and Surrey Air Ambulance

**Members resolved to award a grant to the Kent Sussex and Surrey Air Ambulance of £350.00.**

- 12.2.2 Kent Mediation

**Members resolved to award a grant to Kent Mediation of £100.00.**

12.2.3 Shoreham School PTA

**Members resolved to award a grant to Shoreham School of £1,000.**

12.2.4 Kent Beekeepers Association

Members resolved not to award a grant.

12.3 Bank Account update

The Clerk confirmed that the monies from the Co-op Bank had been successfully transferred to the NatWest Parish Council account.

- 13. Next meetings** (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)
- a. Annual Parish Meeting – Wednesday 24 April 2024 at 7pm**
  - b. Planning (if required) Committee – Wednesday 17 April 2024 at 7.30pm**
  - c. Planning (if required) Committee and Annual General Meeting and Council Meeting – Wednesday 1 May 2024 at 7.30pm**

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## Appendix A

**Parking Laws and Rules Motor Vehicles****Rule 238**

You **MUST NOT** wait or park on yellow lines during the times of operation shown on nearby time plates (or zone entry signs if in a Controlled Parking Zone). Double yellow lines indicate a prohibition of waiting at any time even if there are no upright signs. You **MUST NOT** wait or park, or stop to set down and pick up passengers, on school entrance markings when upright signs indicate a prohibition of stopping.

**Law: Road Traffic Regulation Act 1984 Sections 5 and 8**

**Rule 240**

You **MUST NOT** stop or park on

- the carriageway, an emergency area or a hard shoulder of a motorway except in an emergency
- a pedestrian crossing, including the area marked by the zigzag lines
- a clearway
- taxi bays as indicated by upright signs and markings.
- an urban clearway within its hours of operation, except to pick up or set down passengers.
- a road marked with double white lines, even when a broken white line is on your side of the road, except to pick up or set down passengers, or to load or unload goods
- a tram or cycle lane during its period of operation
- a cycle track.
- red lines, in the case of specially designated ‘red routes’, unless otherwise indicated by signs. Any vehicle may enter a bus lane to stop, load or unload where this is not prohibited.

1 **Laws - The Motorways Traffic (England and Wales) Regulations 1982- Section 7 and 9**

**Rule 241**

You **MUST NOT** park in parking spaces reserved for specific users, such as Blue Badge holders, residents, or motorcycles, unless entitled to do so.

2 Law- Chronically Sick and Disabled Persons Act 1970, Section 21 and Road Traffic Regulation act Section 5 and 8

**Rule 243**

**DO NOT** stop or park:

- near a school entrance
- anywhere you would prevent access for Emergency Services
- at or near a bus or tram stop or taxi rank
- opposite or within 10 metres (32 feet) of a junction, except in an authorised parking space
- near the brow of a hill or hump bridge
- opposite a traffic island or (if this would cause an obstruction) another parked vehicle
- where the kerb has been lowered to help wheelchair users and powered mobility vehicles
- in front of an entrance to a property
- on a bend
- where you would obstruct cyclists' use of cycle facilities

**except** when forced to do so by stationary traffic.

**Governed and policed by a Civil Enforcement Officer not Police.**

**Rule 248**

You **MUST NOT** park on a road at night facing against the direction of the traffic flow unless in a recognised parking space.

### 3 Law- The Road Vehicles (Construction and Use) Regulations 1986

## Cyclists

### Highway Code Rule 64

- You MUST NOT cycle on a pavement.

### Laws- Highway Act 1835: Section 72

### Highway Code Rule 68

#### You MUST NOT

- carry a passenger unless your cycle has been built or adapted to carry one
- hold onto a moving vehicle or trailer
- ride in a dangerous, careless or inconsiderate manner
- ride when under the influence of drink or drugs, including medicine.

### Law- Road Traffic Act 1988: Sections 24, 26, 28, 29 & 30 as amended by Road Traffic Act 1991

### Highway Code Rule 69

- You MUST obey all traffic signs and traffic light signals.

### Laws-Road Traffic Act 1988: Section 36

### Highway Code Rule 71

- At traffic light junctions and at cycle-only crossings with traffic lights, you MUST NOT cross the stop line when the traffic lights are red.
- Some junctions have an advanced stop line to enable you to position yourself ahead of other traffic and wait (see Rule 178). When the traffic lights are red, you may cross the first stop line, but you MUST NOT cross the final stop line.

#### Laws:

1. Road Traffic Act 1988: Section 36
2. The Traffic Signs Regulations and General Directions 2002: Regulations 10 & 36(1)

### Police Fines For Cyclists

- £50 Fixed Penalty Notice for failing to comply with traffic signals.
- Up to £500 fine for riding on a pavement
- £50 Fixed Penalty Notice for failing to comply with lighting rules on a bicycle.
- Up to £200 fine for giving someone a lift on a bicycle without the correct adaptations.
- Up to £2500 fine or prison for dangerous cycling
- Cyclists cannot be fined for speeding within the current laws, however consideration for dangerous/careless cycling.
- The maximum penalty for cycling whilst under the influence of drink or drugs is a £1,000 fine.



## Appendix B

## Items Paid 1 March to 28 March 2024

## PAYMENTS LIST

Code	Date	Description	Supplier	VAT Type			Total
Toilets	04/03/2024	Electricity	EDF Energy	L	341.90	17.10	359.00
Office Rent/Storage	05/03/2024	Office Allowance	Mrs A C Barlow	X	30.00		30.00
Broadband	05/03/2024	Broadband	Mrs A C Barlow	X	10.00		10.00
Computer/Printer Consumables	06/03/2024	Website	Hugo Fox	S	29.99	6.00	35.99
Office telephone	07/03/2024	Office telephone	O2	S	13.08	2.62	15.70
Elections	21/03/2024	Election costs	Sevenoaks District Council	X	215.77		215.77
Hall/Emergency Room Hire	21/03/2024	Hall hire	Shoreham Village Hall	X	60.00		60.00
Grant	21/03/2024	Grant - Darenth Valley CRP	Kent County Council	X	1,000.00		1,000.00
Dog waste bins	21/03/2024	Dog waste bin	Sevenoaks District Council	S	330.20	66.04	396.24
Allotments	21/03/2024	Allotment shed repair	Shoreham Allotment Association	X	100.00		100.00
Refuse freighter	21/03/2024	Refuse freighter	Sevenoaks District Council	S	152.80	30.56	183.36
Cricket Club	21/03/2024	CCTV for Cricket Club	Custodia CCTV	S	1,439.00	287.80	1,726.80
Village Hall	21/03/2024	Fire alarm for village hall	NKM Fire Protection Ltd	S	11,920.00	2,384.00	14,304.00
Grant	28/03/2024	Grant to Sevenoaks Volunteer Transport Group	Sevenoaks Volunteer Transport Group	X	100.00		100.00
Grant	28/03/2024	Grant to CAB	Sevenoaks Citizens Advice Bureau	X	100.00		100.00
Playground inspection	28/03/2024	Playground Equipment Inspection	The Play Inspection Company	S	147.50	29.50	177.00

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