

# SHOREHAM PARISH COUNCIL

Parish Clerk: Amanda Barlow  
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## MINUTES of a MEETING of SHOREHAM PARISH COUNCIL

Shoreham Village Hall 17 May 2023 at 7:30pm

Present: Cllrs B Jeffery, J Histed (Chair), G Owen and N Powell  
Also Present: 10 members of the public (in part), Amanda Barlow (Clerk)  
Apologies: Cllr R Gough (County). Cllr R Waterton (District), Cllr I Roy (District) and Cllr J Edwards-Winser (District)  
Public Forum: None

Cllr Histed welcomed everyone to the meeting

### 1. **Annual General Meeting**

#### 1.1 **Election of Chairman** (Clerk in the Chair).

**Members resolved unanimously to elect Cllr J Histed as Chairman of the Parish Council.**

#### 1.2 **Declaration of Acceptance of Office**

Cllr Histed duly signed the declaration of Acceptance of Office

#### 1.3 **Election of Vice Chairman**

**Members resolved unanimously to elect Cllr B Jeffery as Vice Chairman of the Parish Council.**

#### 1.4 **Members' Declaration of Acceptance of Office**

Cllr B Jeffery duly signed the declaration of Acceptance of Office  
All members signed their Declarations of Acceptance of Office

#### 1.5 **Appointment of Committee and Working Parties**

- a) Planning
- b) Amenities
- c) Highways

**Members agreed to postpone the appointment of Committees until the next meeting when the co-options will have taken place.**

### 2. To receive any apologies for absence.

Apologies were received and accepted from Cllr R Gough (County). Cllr R Waterton (District), Cllr I Roy (District) and Cllr J Edwards-Winser (District)

3. To receive any disclosures of interest from Members in respect of items of business included on the agenda for the meeting.

Members completed their disclosure of pecuniary interest forms. The Clerk advised that these will be sent to Sevenoaks District Council and are available inspection.

4. Public Forum

Anne Palmer asked that the new Councillors join the Village Facebook page.

5. County/District Councillor Reports

The District and County Councillors had given their apologies as there had been no meetings following the period of purdah

6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

**Members resolved to have the discussion around the co-option in confidence when discussing individuals.**

7. To confirm the Parish Council meets the requirement to gain the General Power of Competence (GPC)

**Members resolved that the Parish Council met the requirements and should receive the GPC.**

Members resolved to take the Agenda items in the following order.

9. To receive and authorise for signature by the Chairman, the Minutes of the meetings held Wednesday 5 April 2023

**Members resolved to agree the minutes of 5 April 2023.**

10. Matters arising from the minutes not covered by Agenda items

- a. Tennis courts

Cllr Jeffery advised that the work should be starting in the middle of June.

- b. Coronation Celebrations

Members thanked Henry Desmond for arranging the event and residents advised that it was very nice event.

- c. Electrical Charging Points

The proposal is to put 2 electrical charging points in the Filston Road car park.

Cllr Jeffery advised that KCC are offering a free scheme and he had completed the forms and maps and KCC will advise the Parish Council by 27 May 2023.

## 11. Shoreham Woods

To discuss and agree next actions, if appropriate, following the meeting on 10 May 2023

Cllr Histed advised that Parish Council had facilitated the meeting on 10 May 2023 with Sevenoaks District Council (SDC) officers. The meeting went extremely well and was well attended. The meeting was recorded and if SDC agree the video will be shared on social media.

The following items came up:

- a. Noise and pollution monitoring – SDC have responded in an email which is included in the public papers.
- b. SDC have offered 3 dates for walks which are
  - i. Wednesday 31 May 10.00 to 13.00
  - ii. Monday 3 July 13.00 to 16.00
  - iii. Tuesday 22 August 08.00 to 11.00
- c. The SDC have the felling licence and SDC will come back with another plan which gives the dates when the coppicing and other work will be done.
- d. Residents also offered to volunteer and SDC will advise further.

## 12. A225 Speed Reduction Project

Cllr Jeffery advised that he had met with Cllr Powell, Cllr Roy (District) and Mr Rowe of KCC Highways. Cllr Jeffery advised that the response from KCC Highways was very disappointing and he had not answered any of the questions. Members noted that Cllr Roy is meeting with KCC Highways.

## 13. Correspondence and Information

- a) General Correspondence  
Noted at Appendix A.
- b) Elections  
Noted.
- c) Request to use Shoreham Recreation Ground

**Members resolved to allow the Anthony Roper pre-school on 25 June 2023 at 13.00 to 15.00 and asked the Clerk to confirm that they had insurance in place and be advised to clear up their rubbish.**

**Members resolved to allow the music and beer festival on 15 July 2023 12 noon to 10.30 pm and thought it was a good idea for the village and would be an excellent community event for the whole Parish. Members were mindful to approve a grant which will be agreed at the next meeting.**

## 13. Finance

- a) To agree items received, payable and paid

**Members resolved to agree the items received, paid and payable at Appendix B.**

## 15. Next meetings (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)

- a) Planning (if required) Meeting – Wednesday 31 May 2023
- b) Planning (if required) and Council Meeting – Wednesday 7 June 2023
- c) **Annual Parish Meeting – Wednesday 24 May 2023 at 7pm - Shoreham Village Hall**

8. To carry out co-options to fill the vacancies on the Parish Council following the elections on 4 May 2023.

**Members resolved unanimously to co-opt the following candidates to the Parish Council.**

**Shoreham Ward**

**John Thorpe**

**Alice Montgomerie**

**Martin Sheward**

**Well Hill Ward**

**Roy Blamey**

Amanda Barlow, Clerk to Shoreham Parish Council

There being no further business the meeting closed at 21.25.

Appendix A

General Correspondence

5 April to 17 May 2023

1. From Cllr John Edwards-Winser (District)

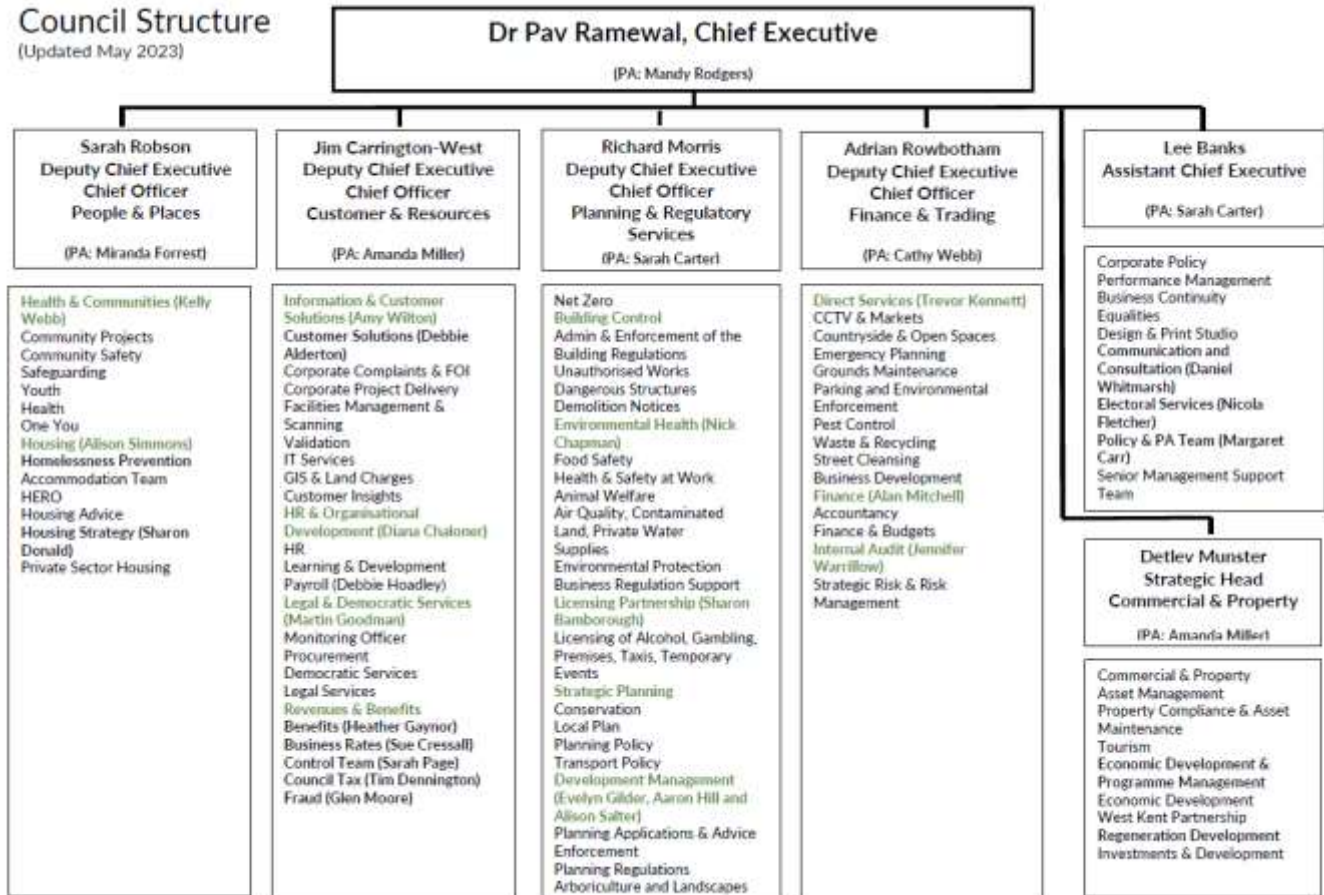


2. KENT COUNTY COUNCIL HIGHWAYS SOFT LANDSCAPING WORKS PROGRAMME2023/2024

(for a copy please ask the Clerk)

3. SDC Structure May 2023

Council Structure  
(Updated May 2023)



#### 4. Kent Police Newsletter

# Your Local Police Newsletter

April 2023

Dear Parishes,

Firstly apologies for missing the March newsletter- this will be a spring edition!

This is a more generic newsletter for the Sevenoaks district, within are the updates that we think will be of interest to yourselves and residents.

It has been the time for the Parish AGM's, I have endeavoured along with the PCSO's to attend as many as possible and apologise to those who we could not get to. Receiving face to face feedback be it positive or not is so important for us to understand how communities feel about problems in their areas.

### Swanley & Local areas

A large number of Anti-social behaviour warning letters have been issued to youths and their parents in the Swanley area following issues in the centre where frequent hoax calls have been made from a telephone kiosk. Also, to youths identified lighting fires in bins. Sometimes these measures seem disproportionate to the offence, but our current guidelines are to deter young people away from the criminal justice route.

The CSU supported trading standards in an operation targeting the sale of illegal tobacco, cigarettes and vapes from a shop in Swanley. This was not just a tax evasion exercise but a concern for health matter as most of the vaping material did not comply to any European standard.

Police worked with the town council in Swanley to move on an unlawful encampment, the travellers are in the area for a couple of funerals so although they are moved they are still in the Kent area.

### New Ash Green & Local areas

A suspect who breached his criminal behaviour order by committing further a theft from a store in New Ash Green will be charged for that offence adding more to their penalty.

Current work is being undertaken to identify a new group of youths causing problems in the centre area around businesses and vacant properties.

Several thefts from the Co-Op have been reported to the Police although it is apparent that several businesses are reluctant to report incidents to the Police and report it to the Community Warden instead. Police are working with SDC to formulate a letter for local businesses to encourage reporting to Police direct, advice around dealing with persons causing problems and to support one another.

Large Nitrous Oxide gas bottles that have been located unfortunately as the law stands is not a police matter. Persons are at liberty to purchase the gas and use it without breaking the law. It is a shame they do not dispose of the canisters that litter many areas. Legislation has and is being reviewed by Government around the use of Nitrous Oxide. (laughing Gas)

### Sevenoaks & Local areas

Proposals for a Public space protection order are being progressed through the Sevenoaks Council for the location of the Vine, it will aim to reduce anti social behaviour and the consumption of alcohol in the area if associated with ASB whilst allowing freedom for others using the location appropriately. In the interim period the Police have been utilising a Sect 34 dispersal order that is a temporary measure allowing Police officers to give a direction to persons to leave an area. This power is reviewed by an Inspector and is usually in place for up to 48 hrs at a time.

Best Bar None was also launched primarily in the town centre of Sevenoaks helping to provide safe areas of recreation for persons to eat and drink in. The scheme won an award for the best new national scheme.

**Sevenoaks town centre police have been working tirelessly to investigate town centre crimes and are pleased to inform you that we have identified several repeat offenders for numerous incidents and are looking to prevent offenders causing the most harm from returning through powers under the anti social behaviour act such as criminal behaviour orders and community protection warnings/notices.**

**What is a criminal behaviour order?** A criminal behaviour order (CBO) is a court order that restricts or prohibits an individual from engaging in specific behaviours or activities that are deemed to be criminal. CBOs are typically imposed on individuals who have been convicted of a criminal offence and are intended to prevent them from reoffending. The order may include requirements such as attending rehabilitation programs, staying away from certain places, and regularly reporting to the police. Breaching a CBO can result in arrest charge and imprisonment.

**Repeat shoplifter identified for further offences in the town**

A male suspect has been caught on CCTV stealing numerous items from a Boots store in Sevenoaks on 22/02/2023. The offender has been identified and linked to 4 other offences in town and is actively being sought. Police will be seeking a criminal behaviour order at court to prohibit him from the town.

**OP LISBON – Police arrest 2 males for distraction phone thefts in the town centre**

Two males have been jointly charged with the offence of conspiracy to Steal between February 5th and March 7th, 2023 in Kent. One of the males is also separately charged with the additional offence of Burglary on March 6th, 2023. The charges stem from several incidents where a male entered various businesses in Sevenoaks town centre and placed paperwork over employees' phones, stealing them. The suspect wore a black jacket with a white fleece lining, a navy-blue baseball cap, blue jeans, and black trainers. One other incident included a burglary at a residential property in Westerham. On March 6th, 2023, Police arrested a male after pulling over a vehicle, which was linked to a burglary on March 2nd, 2023. On March 10th, 2023, a second male was arrested by Police. Both have been charged and remanded into police custody and will appear at Maidstone Crown Court on 28/04/2023.

**Police crackdown on female causing long term issues to businesses in the town centre**

Despite being previously served with a community protection notice, a woman with a history of offending in the town centre has been caught stealing from M&S in Sevenoaks on 12/03/2023. The female has been interviewed and reported for the latest offense.

The police are now taking action to prevent the woman from re-offending in the town or elsewhere by seeking a criminal behaviour order at court.

**Police identify a suspect for 2 x burglaries in the town centre**

Two burglaries have taken place in outbuildings in Sevenoaks town centre, on the 14th and 16th of March, 2023. A male suspect on a bike has been identified as entering the unoccupied buildings in the middle of the night and stealing items from within.

Police are actively seeking the suspect, who has been identified. Please remain vigilant and report any suspicious activity. If you have any information regarding these incidents, please contact the police as soon as possible.

**Police arrest suspect for theft of £2k of product from Waitrose**

Sevenoaks town centre officers arrested a suspect in connection with a theft that occurred at the Waitrose store on 14/04/2023. The suspect entered the store and concealed £600 worth of cosmetics in his bag. Thanks to local authority CCTV, the suspect was quickly tracked down, and the police were able to apprehend him in the town centre.

The stolen goods were recovered, and the suspect was taken into custody. Upon further investigation, it was discovered that the suspect had been involved in a similar theft that occurred on 04/04/2023, where he was reported to have stolen £1400 worth of goods. The male has been charged and bailed to court to appear at Sevenoaks magistrates on 15/05/2023

**PC Nick Hubbard says “We would like to remind the public that police are working closely with local businesses to ensure that our communities are safe and secure.**

**We want to assure you that we are committed to maintaining the safety of our community and will continue to work tirelessly to identify and bring to justice those who commit crimes in Sevenoaks town. We urge you to remain vigilant and report any suspicious activity to us immediately.”**



### **Edenbridge & Local areas**

Officers from the Community Safety Unit attended the Youth Club at the Baptist Church on Friday the 3<sup>rd</sup> March. We are glad to see such a positive group within the community and so well attended by a very energetic younger generation.

Due to several reports of incidents involving weapons a section 60 stop and search power was put in place over part of the easter holiday. This enabled officers to have wider powers when dealing with persons and allowed searches if they were in a specified location.

Penshurst Village annual meeting was attended where concerns were raised on how hard it was to report incidents in to the Police and that members of the public now didn't bother. It is accepted that the 101 system is notoriously busy but for non emergency calls on line reporting will always ensure that we are kept informed of incidents in your area.

We continue to receive calls in relation to youths with catapults, this is across the area and not isolated. It is another problem for the Police as possession of a catapult is not an offence – it's what you do with it-making it difficult to confiscate them within the law.

### **Crime Prevention & General Advice**

Please keep us updated on any forthcoming meeting events in your communities. Although low on numbers we will still strive to attend these events.

*If you want local alerts to your area and to be able to reply with any relevant information please sign up below.*

### **My Community Voice Kent: Home Page**










Is there a speedwatch group in your area that is now dormant? Would you like help to set up a new one or revitalise an old one. Contact speedwatch [www.communityspeedwatch.org](http://www.communityspeedwatch.org) or e-mail Sevenoaks CSU [csu.sevenoaks@kent.police.uk](mailto:csu.sevenoaks@kent.police.uk) for assistance.



## b) Elections Sevenoaks District Council

## Election results by party

Party name	Seats won	% of votes
 Conservative	33	51%
 Liberal Democrats	14	28%
 Green Party	4	11%
 Independent	3	5%
 Labour	0	5%
 Reform UK	0	< 1%
 Social Democratic Party	0	< 1%
Turnout:		33%

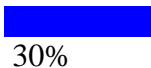




## Otford &amp; Shoreham - results

Election Candidate	Party	Votes	%	Outcome
 John Edwards-Winser	Conservative	759	30%	<b>Elected</b>
 Irene Roy	Conservative	639	25%	<b>Elected</b>
 Benedict Bannister	Liberal Democrats	427	17%	Not elected
 Iain Porter	Liberal Democrats	402	16%	Not elected
 Maya Forth	Green Party	294	12%	Not elected

## Voting Summary

Details	Number
Seats	2
Total votes	2521
Electorate	3647
Number of ballot papers issued	1397
Number of ballot papers rejected	13
Turnout	38%

## Share of the votes (%)

John Edwards-Winser		30%	Elected
Irene Roy		25%	Elected
Benedict Bannister		17%	Not elected
Iain Porter		16%	Not elected
Maya Forth		12%	Not elected

## Voting Summary

Details	Number
Seats	2
Total votes	2521
Electorate	3647
Number of ballot papers issued	1397
Number of ballot papers rejected	13
Turnout	38%

## Appendix B

## Items Paid 1 April to 30 April 2023

17 May 2023 (2023-2024)

**Shoreham Parish Council  
PAYMENTS LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
2	Office Rent/Storage	01/04/2023		NatWest current account		Office Allowance	Mrs A C Barlow	X	30.00		30.00
1	Broadband	01/04/2023		NatWest current account		Broadband	Mrs A C Barlow	X	10.00		10.00
23	Car Park	03/04/2023		NatWest current account		Business Rates	Sevenoaks District Counc	X	85.62		85.62
24	Toilets	04/04/2023		NatWest current account		Electricity	EDF Energy	X	191.00		191.00
25	Office telephone	05/04/2023		NatWest current account		Office telephone	O2	S	11.55	2.31	13.86
5	Grasscutting Shoreham	06/04/2023		NatWest current account		Grass cutting	GF Garden Maintenance	X	215.00		215.00
7	Computer/Printer Consu	06/04/2023		NatWest current account		Website	Hugo Fox	S	29.99	6.00	35.99
10	Payroll	06/04/2023		NatWest current account		Payroll	DM Payroll Services Ltd	X	204.00		204.00
6	Toilets	06/04/2023		NatWest current account		Repairs to public convenie	Nick's Helping Hand	X	140.00		140.00
4	Clerk's mileage	06/04/2023		NatWest current account		Mileage	Mrs A C Barlow	X	34.56		34.56
29	Clerk's Pension	14/04/2023		NatWest current account		Clerk's pension	NEST	X	137.69		137.69
31	Stationery/Sundries	18/04/2023		NatWest current account		Stationery	Amazon	S	79.17	15.83	95.00
28	Street lighting	26/04/2023		NatWest current account		Street lighting	npower	S	32.93	6.59	39.52
27	Allotments	28/04/2023		NatWest current account		Water charges	Castle Water	X	40.11		40.11
30	Stationery/Sundries	28/04/2023		NatWest current account		Stationery	Amazon	S	79.17	15.83	95.00
26	Toilets	28/04/2023		NatWest current account		Water charges	Castle Water	X	31.66		31.66

## Items Received 1 April to 30 April 2023

17 May 2023 (2023-2024)

**Shoreham Parish Council  
RECEIPTS LIST**

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1	Allotments	03/04/2023		NatWest current account		Allotments rents		X	20.00		20.00
2	Allotments	06/04/2023		NatWest current account		Allotments rents		X	20.00		20.00
3	Toilets	13/04/2023		NatWest current account		EDF refund	EDF Energy	X	160.56		160.56
5	Interest on Precept	28/04/2023		NatWest tax saver		Bank interest	NatWest Bank	X	22.02		22.02
4	Precept	28/04/2023		NatWest tax saver		Precept	Sevenoaks District Counc	X	22,605.00		22,605.00
<b>Total</b>									<b>22,827.58</b>		<b>22,827.58</b>

## Items Paid 1 May to 16 May 2023

17 May 2023 (2023-2024)

**Shoreham Parish Council  
PAYMENTS LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
22	Allotments	05/05/2023		NatWest current account		Grant for shed	Shoreham Allotment Ass	X	1,500.00		1,500.00
13	Computer/Printer Consu	05/05/2023		NatWest current account		Website	Hugo Fox	S	29.99	6.00	35.99
15	Hall/Emergency Room H	05/05/2023		NatWest current account		Hall hire	Shoreham Village Hall	X	90.00		90.00
19	Subscriptions - KALC/SL	05/05/2023		NatWest current account		KALC Subscription	KALC	S	565.85	113.17	679.02
16	Grasscutting Shoreham	05/05/2023		NatWest current account		Grass cutting	GF Garden Maintenance	X	215.00		215.00
12	Office Rent/Storage	05/05/2023		NatWest current account		Office Allowance	Mrs A C Barlow	X	30.00		30.00
14	Printing Gazette/Shoreh	05/05/2023		NatWest current account		Printing Shoreham Post	St Peter & St Paul Churc	X	43.75		43.75
21	Playground inspection	05/05/2023		NatWest current account		Playground Equipment Ins	The Play Inspection Com	S	130.00	26.00	156.00
11	Broadband	05/05/2023		NatWest current account		Broadband	Mrs A C Barlow	X	10.00		10.00
20	Grant	05/05/2023		NatWest current account		Grant for Coronation Party	Henry Desmond Producti	X	1,000.00		1,000.00
<b>Total</b>									<b>3,614.59</b>	<b>145.17</b>	<b>3,759.76</b>

## Items to be Paid @17 May 2023

17 May 2023 (2023-2024)

**Shoreham Parish Council  
PAYMENTS LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
32	Toilets	17/05/2023		NatWest current account		Toilet Supplies	Goldservice Contract Cle	S	73.98	14.80	88.78
33	Clerk's mileage	17/05/2023		NatWest current account		Mileage	Mrs A C Barlow	X	36.72		36.72
<b>Total</b>									<b>110.70</b>	<b>14.80</b>	<b>125.50</b>