

SHOREHAM

Parish Clerk:

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COUNCIL

MINUTES of a MEETING of SHOREHAM PARISH COUNCIL

Remotely via Zoom 2nd December 2020 from 7:30pm

Present: Jonathan Histed (in the Chair)
R Blamey, M Cockburn, A Hibbins, B Jeffery, N Powell and M Sheward

Also Present: 2 members of the public

County Councillor Roger Gough

Clerk: Sarah Moon

Question Time:

1. Apologies for absence were received from District Councillor Irene Roy and from Cllr Suzanne Hubble.
2. There were no disclosures of interest.
3. The minutes of the meeting held on Wednesday 4th November 2020 (copies previously distributed) were agreed and the Clerk was authorised to sign them on behalf of the Chairman.
4. **District/County Councillor Reports**

County Councillor Roger Gough

- The step free access to Shoreham Station has suffered a set-back due to initial costs proving to be prohibitive. County Councillor Gough is to meet with resident Alan Williams next week to catch up on the various options.
- The large pot hole near the Crown pub has now been fixed permanently following a temporary repair which did not work.
- A meeting between Shoreham PC, County Councillor Roger Gough and Kent Highways took place 9th November to discuss the reduction in the speed limit on the A225. Whitnet Gwillim of Kent Highways is now taking things forward and will be attending a site visit later this month.
- Cllr Powell enquired as to whether KCC had any plans for COVID testing or vaccinating Shoreham residents. Shoreham and the wider Sevenoaks District have relatively low numbers of COVIS cases and will not be treated as a priority. Instead, testing will be focussed on areas with higher rates such as Swale and Thanet. Vaccinations will be led by the NHS.

District Councillor's Report

No District Councillors were present.

5. Chairman's Report

There was no report from the Chairman.

6. Clerk's Report

- Lockdown 2 leaflet was produced and delivered to all households.
- 40 x 20k bags of
- winter salt has been delivered and is now being stored on lined palettes on the allotments.
- The process to list the Cross with English Heritage has been started and the initial application form filled in. English Heritage will now consider the application to ascertain whether the Cross warrants listed status.
- The lights in the car park are not working and two lights on Station Road have also stopped working. Shoreham Parish Council is definitely responsible for the four lights on Station Road so it was therefore RESOLVED to authorise the Clerk to contact the contractors recommended by Cllr Jeffery to instruct them to fix these lights. It was also RESOLVED that a budget of £500 be allocated to this. At the same time they come to fix these lights, they should also be asked to check the lights in the car park. As it is unclear who is responsible for these lights and for paying the electricity bill, it may simply be a case that the power supply has been cut. The contractors should be able to check however and advise what action is required next.

7. Donation Post

The feasibility of installing a 'donation post' in the Filston Lane car park was considered. Such a post would raise revenue for the car park, whilst still ensuring the car park remains free. There would be no obligation to donate but it was felt that weekend visitors in particular may be likely to make a contribution. This could mean that the car park could be self-financing and revenue raised could pay for the maintenance, business rates and street lights. Although it appears to be a good idea it would be difficult to implement as such posts would need emptying on a daily basis and nobody would be able to commit to this. It was therefore RESOLVED to abandon this idea for the time being, with a view to revisiting it in the summer.

8. Village Sign

The Clerk reported that she had received confirmation from the Darent Valley Landscape Partnership Scheme that the Parish Council's application for funding for the village sign had been refused as it did not meet enough of the qualifying criteria. All agreed that this was disappointing and somewhat annoying as the DVLPS had previously stated that the project DID indeed meet the criteria required to qualify for funding. It was RESOLVED that other funding options would be pursued such as the Heritage Lottery Fund and that Cllr Jeffery would lead this.

9. CCTV Update

The CCTV Working Party reported that they had met with the Fly-tipping Officer at SDC and with District Cllr Rachel Waterton, who has set up a CCTV network in Crockenhill. Cllr Waterton's scheme makes use of private CCTV footage which is shared directly with SDC in order to help catch fly-tippers. Residents, who have CCTV are approached and asked if they will sign up to the scheme. Cllr Jeffery has written a leaflet, which will be sent out to all residents explaining the scheme and an article will also be published in the February Gazette. Cllr Jeffery agreed to send leaflet to Mark Ansdell, the Fly-tipping Officer at SDC to see if he has anything to add. Cllr Jeffery also agreed to monitor the scheme once up and running as long as all communications from residents are directed to a separate email address eg flytipping@shorehamparishcouncil.gov.uk.

10. **Traffic and Parking Update**

The Traffic and Parking Working Party reported that they, along with County Councillor Roger Gough and District Councillor Irene Roy, had met with Kent Highways on 11th November to discuss reducing the speed limit on the A225. Kent Highways have broadly agreed to a reduction from the Otford gateway to Shoreham Station but the Parish Council would like this extended all the way to the bridge at Preston Farm. The Parish Council would also like refuge islands to be installed near the station to ensure the safety of the increasing numbers of pedestrians crossing this road. It was RESOLVED that in order for the Highways Officer to fully understand the situation, she would need to undertake a site visit and this has been arranged for 15th December

On a separate matter, the Clerk reported that several residents have raised concerns about the weekend parking situation on Station Road. The number of visitors has increased substantially recently and cars are often parked from the junction with the A225 all the way down into the village. This makes driving up and down this road difficult as the road is not wide enough for two cars to park and there are very few passing places. It was RESOLVED that the golf club be approached and asked if they could put cones opposite the entrance to the footpath on a Saturday morning in order to create a passing space for the weekend. The cones would then be removed on Sunday afternoon. Around six cones would be required, spaced out wide enough to accommodate the length of two cars.

11. **Broadband Update**

Cllr Cockburn confirmed that an offer from Open Reach has been received. The key objective is to obtain the 7k vouchers from KCC as if these are awarded, only 43 houses would be required to sign up and the whole village would benefit from an upgrade. This will take about 4 weeks then need to apply for grant top ups. Should soon be in a position to get people to sign up.

12. **Correspondence/Information**

- a) The Autumn/Winter edition of the CPRE's Countryside Voices magazine has been received.

13. **Financial Matters**

Accounts/Payments: Authorisation of payments as per schedule (to follow)
RESOLVED to accept the schedule of payments.

14. Dates of next meetings (all starting at 7:30pm unless otherwise stated)

- a) Planning (if required) and Finance - Wednesday 16th December 2020
b) Planning (if required) and Parish Council – Wednesday 6th January 2021
c) Planning (if required) and Amenities and Services – Wednesday 20th January 2021

Sarah Moon, Clerk to Shoreham Parish Council

The meeting closed at 21.24pm

Appendix A – Schedule of Payments

2 December 2020 (2020-2021)

**Shoreham Parish Council
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
164	03/12/2020		NatWest current acco		Postage	Sarah Moon	X	10.08	0.00	10.08
165	03/12/2020		NatWest current acco		Printing & Laminating	Neil Powell	X	58.60	0.00	58.60
169	03/12/2020		NatWest current acco		Clerk's salary	Sarah Moon	X	1,499.20	0.00	1,499.20
167	03/12/2020		NatWest current acco		Poppy Wreath	Poppy Appeal	X	25.00	0.00	25.00
168	03/12/2020		NatWest current acco		Printing & Laminating	Silver Pines Services	X	35.70	0.00	35.70
166	03/12/2020		NatWest current acco		Feminine Hygiene Bin	Goldservice Contract Cleanin	S	93.38	18.68	112.06
177	03/12/2020		NatWest current acco		Water charges	Castle Water	X	34.17	0.00	34.17
172	03/12/2020		NatWest current acco		PAYE & NI	HM Revenue & Customs	X	269.84	0.00	269.84
171	03/12/2020		NatWest current acco		Langstman wages	Mrs A Hollands-Parsons	X	261.60	0.00	261.60
170	03/12/2020		NatWest current acco		Langstman wages	N McDonnell	X	34.88	0.00	34.88
174	03/12/2020		NatWest current acco		Broadband	Sarah Moon	X	10.00	0.00	10.00
175	03/12/2020		NatWest current acco		Office Allowance	Sarah Moon	X	30.00	0.00	30.00
176	03/12/2020		NatWest current acco		Business Rates	Sevenoaks District Council	X	84.00	0.00	84.00
173	03/12/2020		NatWest current acco		Office telephone	O2	S	10.65	2.13	12.78
179	03/12/2020		NatWest current acco		Water charges	Castle Water	X	3.00	0.00	3.00
181	03/12/2020		NatWest current acco		Hall hire	Shoreham Village Hall	X	54.00	0.00	54.00
178	03/12/2020		NatWest current acco		Electricity	EDF Energy	X	92.00	0.00	92.00
180	03/12/2020		NatWest current acco		Subscription	Zoom	S	11.99	2.40	14.39
Total								2,618.09	23.21	2,641.30