

# SHOREHAM PARISH COUNCIL

Parish Clerk: Amanda Barlow  
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## **MINUTES of a MEETING of SHOREHAM PARISH COUNCIL**

Shoreham Village Hall, Shoreham on 24 January 2024 at 7:30pm

Present: Cllrs R Blamey, B Jeffery, J Histed (Chair), A Montgomerie, G Owen, N Powell, M Sheward and J Thorpe

Also Present: 16 members of the public, Cllr Gough (County) (in part), Cllr Edwards-Winser (District) (in part), and Amanda Barlow (Clerk)

Apologies: Cllr Roy (District)

1. To receive any apologies for absence.

Apologies were received and accepted from Cllr Roy (District).

2. To receive any disclosures of interest from members in respect of items of business included on the agenda for the meeting.

None.

3. Public Forum

A resident wanted to comment on Agenda 9.2 – She had been walking with a baby in a pram and a dog. Due to the parked cars on the pavement, she had to walk on the road. Please could the Parish Council try to stop people parking on the pavement. The one particular place which is very bad is between Mill Lane to the Allotments. She also commented that the Samuel Palmer should also encourage people to park at the Mount.

Cllr Jeffery advised that the Parish Council has asked for Mr Muscat to cut the hedges. Cllr Jeffery explained the plans following the parking survey. Cllr Histed advised that residents will be consulted again before any actions are taken. Cllr Edwards-Winser advised that Sevenoaks parking enforcement cannot act if there are no yellow lines on the road.

Cllr Jeffery advised that there are some items that can be dealt with by the Parish Council to try and help with the parking problems without having to be included in the Highways Improvement Plan (HIP).

#### 4. County/District Councillor Reports

##### 4.1 Pedham Place

Cllr Histed advised that there had been some comments on social media.

Cllr Edwards-Winser has been keeping the Members up to date with developments at Pedham Place. Cllr Histed advised that the Parish Council is not an official consultee on this as the development is not in our Parish.

Cllr Edwards-Winser advised that Pedham Place is nothing to do with him as the development is not in the District of Otford and Shoreham. He advised that there are two separate developments the WASPS rugby ground and the housing development. It has been put in the Local Plan which has to meet the requirement of new houses and if the housing requirement is not met the Local Plan will be turned down. This would mean that planners can put developments wherever they want. It does not necessarily mean the development will be built. The Local Plan is a policy document so different to where houses will actually be built as the planning requirements need to be met.

Cllr Gough advised that Pedham Place is in his County area and Kent County Council is a consultee. There is still an expectation for the Plan to have the new houses. There are a lot of concerns with that site and there are many arguments against it.

Cllr Edwards-Winser (District)

- A copy of his report is attached at Appendix A.

Cllr Gough (County)

Cllr Gough informed the meeting of the following:

- Lower Thames Crossing is planned to be completed by 2032.
- Implementation of the speed reduction on the A225. The project started this week.
- Cllr Powell advised that he had an email from the Rights of way reporting tool. 90% of faults are working on line. The problem seems to be the time it takes to respond.
- Nigel Rowe would be more than happy to meet with Members to discuss the HIP.
- The budget is now being done on 19 February 2024 and the Government advised that there is some additional funding for Councils like KCC.

Cllr Blamey asked about the issue with pot holes. Cllr Gough advised about the pot hole blitz.

Cllr Gough and Cllr Edwards-Winser left the meeting.

5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

None.

**Members resolved to take the Agenda items in the following order:**

## 8. Shoreham Cricket Club

### 8.1 Vandalism and alarm system

Members were extremely disappointed to hear about the vandalism.

### 8.2 Grant

**Members unanimously resolved to award an annual grant of £300 to Shoreham Cricket Club.**

**Members agreed that the Parish Council should purchase the equipment on behalf of the Cricket Club and the Club will reimburse the Council.**

### 8.3 Extension

Shoreham Cricket Club explained their new plans for the extension.

**Members unanimously resolved that they were in support of the Shoreham & Otford Cricket Club to extend the pavilion in line with the plans shown at the meeting and Members noted the Parish Council would be a consultee on any planning applications.**

### 8.4 Cricket Ground Banners

The Cricket Club explained that they had spoken with the Shoreham Society and would look into having the banners up on the Cricket ground during the cricket season. The Shoreham Society felt that it was a good compromise for the Cricket Club to have the banners up.

Members asked the Clerk to take advice from Kent Association Local Councils.

## 10. Darent Valley Community Rail Partnership

Sarah Newman, Rail Officer, Darent Valley Community Rail Partnership provided an update and details are included at Appendix B. Sarah advised that the preferred option would be the same as the development at Eynsford working with South Eastern and to get some grants. South Eastern would cost and manage the renovation.

Sarah confirmed that Clerk could put this information in the public domain.

Sarah explained that the options would be either go with South Eastern, the Parish Council could run the project or a community interest group formed by Shoreham residents to be co-negotiators (we would assist, as would Community Rail representatives) and contract signatories to a contract renovating the building, tapping into Community Improvement Funding or possibly CIL funding. This latter route would release the largest sums of money (up to £500,000), but carries with it commitments re management of the space and maintenance of the interior (but not the exterior).

Sarah advised that she would like to see how the project could be supported by South Eastern.

9. **Highways**

9.1 **A225 Speed Reduction Project**

The project has now commenced.

9.2 **Parking Survey**

The Clerk advised that she spoken to Jonny Russell to set up a meeting with the company he suggests the Parish Council engage to carry out the survey.

9.3 **Highways Improvement Plan**

To discuss the request from the Shoreham Society

Members agreed that they would discuss this proposal with Highways when they meet with KCC Highways.

9.4 **Shoreham Highways Drain Inventory**

To note the inventory

The Clerk is still awaiting an updated inventory.

6. To receive and authorise for signature by the Chairman, the Minutes of the meetings held Wednesday 6 December 2023

**Members resolved to agree the minutes of the meeting held on 6 December 2023.**

7. **Matters arising from the minutes not covered by Agenda items**

7.1 Hedge cutting in the High Street

This item was discussed under Agenda Item 3.0

7.2 PC Ashleigh Wilson

The Clerk advised that she has invited PC Ashleigh Wilson to attend a Full Council meeting and will advise residents when a date is confirmed.

11. **Correspondence**

11.1. Music Festival – request to use recreation ground and grant

**Members resolved to agree that Shoreham Recreation Ground could be used and to award a grant of £1,000.**

11.2 Defibrillator – request for the Parish Council to take ownership of the defibrillator at Shoreham Village Hall

**Members resolved to agree to take over the ownership and maintenance of the defibrillator at Shoreham Village Hall.**

11.3 TFL Proposals for A21

Noted.

11.4 General correspondence

Noted.

**12. Finance**

12.1 To agree the Budget 23-24 at 31 December 2023

**Members unanimously agreed to set the budget for 2024/25 at £61,505.**

12.2 To agree the Budget for 24-25

12.3 To agree the precept for 24-25

**Members unanimously resolved that the precept should be set at £48,000 for 24/25.**

**24/25 Precept**

Total Payments	£61,505
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Less Receipts	<u>£12,000</u>
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	£49,505
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Reserves	<u>£ 1,505</u>
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<b>Precept</b>	<b>£48,000</b>
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Precept: £48,000

Tax base: 726.81

£66.04

12.4 To agree items received, payable and paid

**Members resolved to agree the items received, payable and paid as at Appendix C.**

**13. Next meetings** (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)

**a. Planning (if required) Committee and Council Meeting – Wednesday 7 February 2024**

**b. Planning (if required) Committee– Wednesday 21 February 2024**

Amanda Barlow, Clerk to Shoreham Parish Council

## Appendix A

### Waste Collections

As you can imagine, the Christmas period was one of the busiest times of year for our waste and recycling teams. The two weeks' worth of waste collection has been the largest SDC has ever seen. Collected weights show that compared to Christmas 2022 we have collected around 45% more waste and recycling.

This meant that our vehicles were filling up extremely quickly, which resulted in the doubling of trips to the waste transfer station in Sevenoaks. Whilst this delayed the crews, they continued to work from 6am until 5pm most days to get the massive volume of waste collected. In a few areas the crews experienced 2/3 houses placing out over 100 waste sacks between them, which is unprecedented and caused some delay to completing the collections.

### Local Plan consultation

As Members will be aware, the Council's Local Plan Regulation 18 consultation ran from 23 November to 11 January.

It is evident that we have had very high levels of engagement, with more than 5,000 individual responses. The final number of responses will be known in the coming days once all the comments have been counted, but we expect it to be one of the highest responses to any Council consultation in recent years.

Strategic Planning colleagues are working hard to evaluate all of the information that has been provided to them and Members will be updated as soon as is practicable.

### Leisure facilities survey

Everyone Active as of 16 January, launched a consultation on the facilities at Edenbridge, Sevenoaks and White Oak Leisure Centres as well as Lullingstone Park Golf Course.

The Council website is hosting a link to the consultation survey, which Everyone Active will be promoting on social media, its Facebook pages, posters at each of the facilities and direct to subscribers and registered clubs and organisations using the Everyone Active leisure facilities.

Members are to encourage responses before the survey closes on 29 February at the following link: <https://forms.office.com/e/aPNEYjq4e6>

### The King's Speech

Legislation introduced in the 2022-2023 session which continue to be of interest to local councils includes the following:

#### 1. Data Protection and Digital Information Bill

The Bill is intended to facilitate an information gateway to enable public authorities to disclose personal information to registered organisations for identity and eligibility verification purposes.

#### 2. Renters (Reform) Bill

The objective of the Bill is to ensure private renters have access to a secure and decent home and that landlords retain the confidence to repossess their properties where they have good reason to. Local authorities are responsible for providing housing for the

homeless; the Bill contains proposed technical changes to homelessness legislation which may have an impact on the way these services are carried out.

The Bill introduces a range of reforms to achieve this, including:

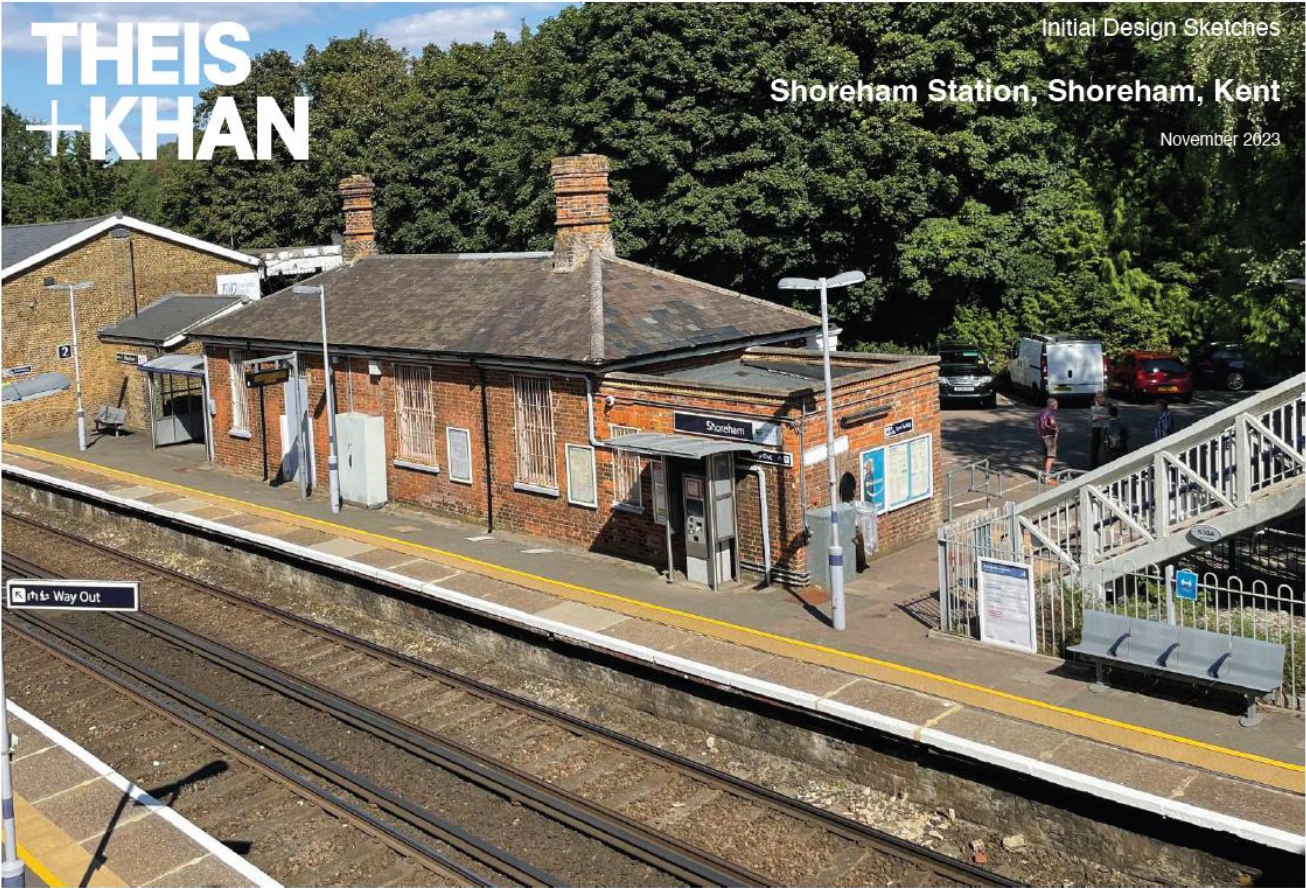
- Abolishing unfair Section 21 'no fault' evictions;
- Ending the system of assured shorthold tenancies;
- Creating a new register of Private Rental Sector (PRS) landlords and property portal to improve data on the PRS and drive up standards across the sector;
- Establishing an Ombudsman for the PRS to help tenants and landlords resolve disputes.

### **3. Victim and Prisoners' Bill**

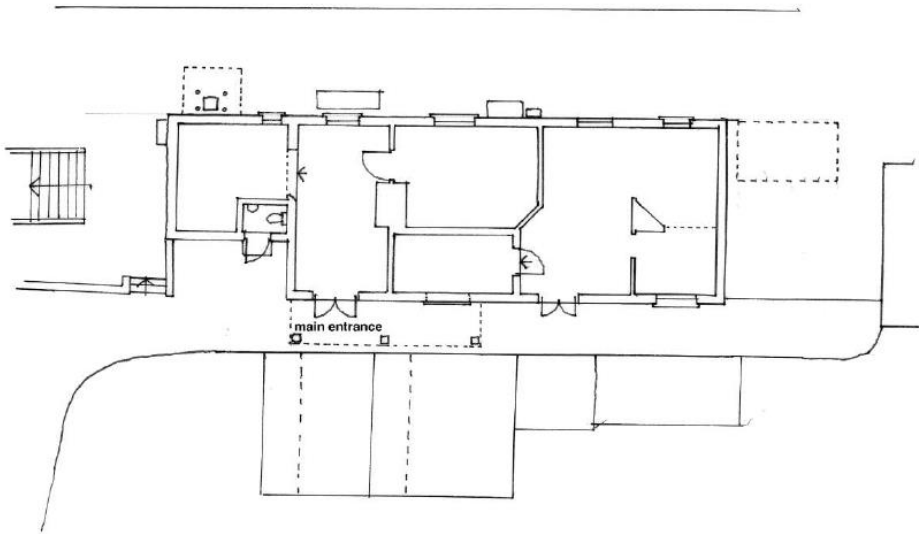
The legislation proposes that Police and Crime Commissioners (PCCs), health bodies and local authorities will be required to work together when commissioning support services for victims of domestic abuse, serious violence and sexual violence, and therefore, deliver a more joined-up support offer.



Appendix B

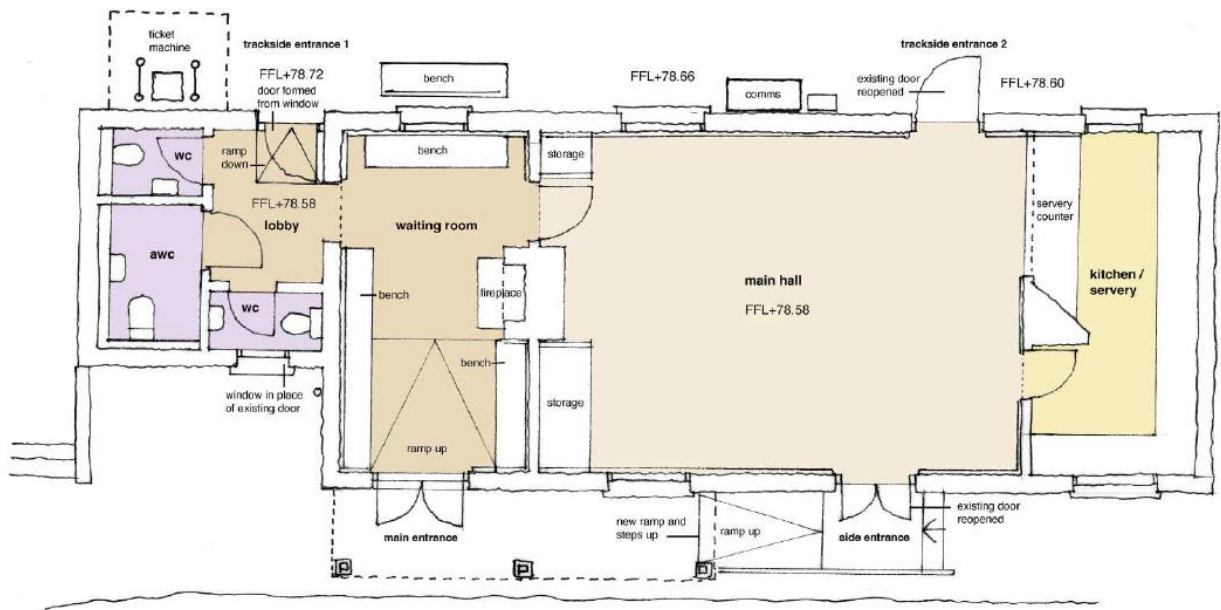


**THEIS  
+KHAN**



Shoreham Station  
existing ground floor plan





Shoreham Station  
proposed ground floor plan



Shoreham Station  
view of main entrance

**THEIS  
+KHAN**



Shoreham Station  
view of trackside elevation

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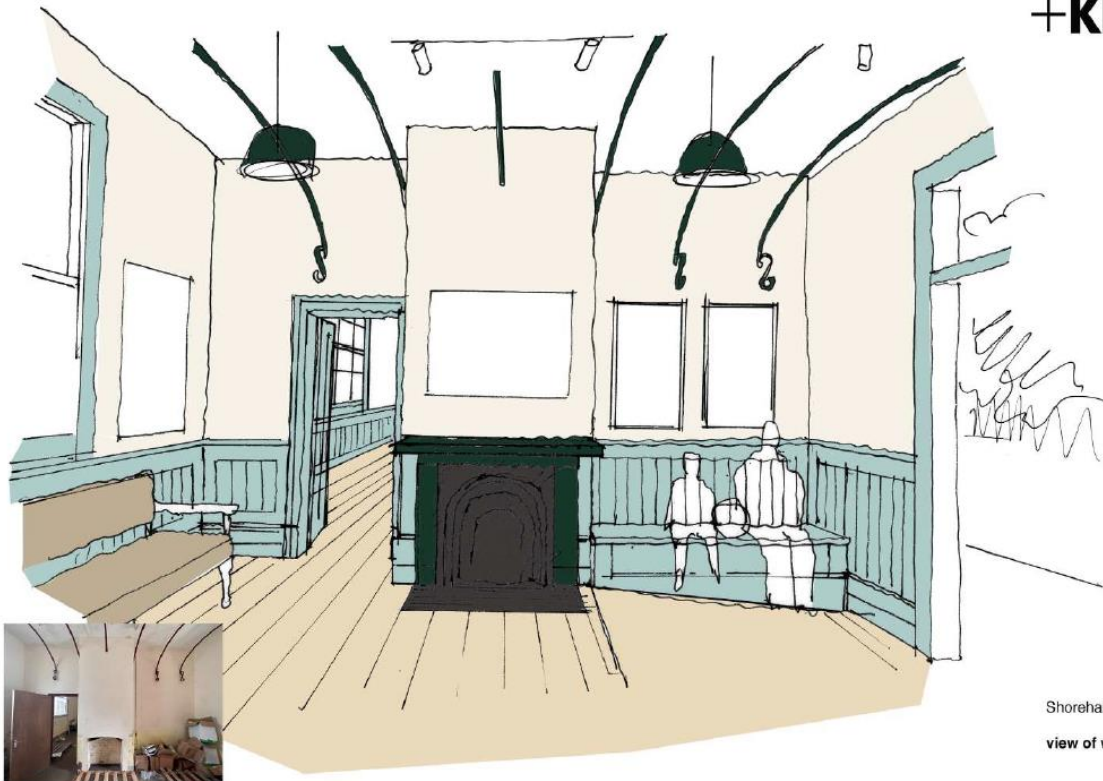
**THEIS  
+KHAN**



Shoreham Station  
view of main entrance

5

**THEIS  
+KHAN**



Shoreham Station  
view of waiting room

6

**THEIS  
+KHAN**



Shoreham Station  
view of main hall

7





## Appendix C

### Items Received 6 December 2023 to 24 January 2024

24 January 2024 (2023-2024)

#### Shoreham Parish Council RECEIPTS LIST

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
22	Interest on Precept	29/12/2023	Bank interest	NatWest Bank	X	19.93		19.93
23	Allotment rent	05/01/2024	Allotments rents	Allotment Holders	X	30.00		30.00
24	Tennis Club Membership	08/01/2024	Tennis Club Membership	Tennis Club Member	X	20.00		20.00
25	Tennis Club Membership	17/01/2024	Tennis Club Membership	Tennis Club Member	X	20.00		20.00
26	Tennis Club Membership	18/01/2024	Tennis Club Membership	Tennis Club Member	X	20.00		20.00
<b>Total</b>						<b>109.93</b>		<b>109.93</b>

### Items Paid 6 December 2023 to 24 January 2024

24 January 2024 (2023-2024)

#### Shoreham Parish Council PAYMENTS LIST

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
160	Office telephone	06/12/2023	Office telephone	O2	S	13.08		15.70
179	Refuse freighter	06/12/2023	Refuse freighter	Sevenoaks District Council	S	152.80	30.56	183.36
174	Hall/Emergency Room Hire	06/12/2023	Hall hire	Shoreham Village Hall	X	60.00		60.00
175	Grasscutting Shoreham	06/12/2023	Grass cutting	GF Garden Maintenance	X	450.00		450.00
176	Broadband	06/12/2023	Broadband	Mrs A C Barlow	X	10.00		10.00
177	Office Rent/Storage	06/12/2023	Office Allowance	Mrs A C Barlow	X	30.00		30.00
178	Clerk's mileage	06/12/2023	Mileage	Mrs A C Barlow	X	38.72		38.72
171	Computer/Printer Consumables	07/12/2023	Website	Hugo Fox	S	29.99	6.00	35.99
181	Clerk's salary	18/12/2023	Clerk's salary	Mrs A C Barlow	X	860.14		860.14
182	Printing Gazette/Shoreham Post	18/12/2023	Printing Shoreham Post	Silver Pines Services	X	60.45		60.45
183	Allotments	19/12/2023	Water charges	Castle Water	L	70.63	3.53	74.16
184	Computer/Printer Consumables	20/12/2023	Website	Hugo Fox	S	29.99	6.00	35.99
192	Tree surgery	22/12/2023	Tree Surgery	Down to Earth Trees Ltd	S	33.33	6.67	40.00
191	Car Park	02/01/2024	Business Rates	Sevenoaks District Council	X	88.00		88.00
190	Office telephone	05/01/2024	Office telephone	O2	S	13.08	2.62	15.70
186	Broadband	11/01/2024	Broadband	Mrs A C Barlow	X	10.00		10.00
187	Office Rent/Storage	11/01/2024	Office Allowance	Mrs A C Barlow	X	30.00		30.00
188	Postage	11/01/2024	Stamps	Mrs A C Barlow	X	10.00		10.00
185	Computer/Printer Consumables	22/01/2024	Website	Hugo Fox	S	29.99	6.00	35.99
193	Tree surgery	24/01/2024	Tree Surgery	Down to Earth Trees Ltd	S	6.67	1.33	8.00
194	Grant	24/01/2024	Donation to We are Beam:	We are Beams	X	50.00		50.00