

**SHOREHAM**

Parish Clerk:  
Amanda Barlow

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**PARISH  
COUNCIL**

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You are hereby summoned to a Meeting of the Shoreham Parish Council to be held at **Shoreham Village Hall on Wednesday 17 September 2025 at 7.30pm**. Members of the Press and Public are warmly invited to attend.

Meeting documents are available at [www.shorehamparishcouncil.gov.uk](http://www.shorehamparishcouncil.gov.uk)

Parish Clerk 11 September 2025

### **AGENDA for MEETING of SHOREHAM PARISH COUNCIL**

To note the Parish Council's condolences following the death of Mrs Sarah Parkes

To note the Parish Council's good wishes to Cllr John Edwards-Winser during his convalescence

1. To receive any apologies for absence.
2. To receive any disclosures of interest from members in respect of items of business included on the agenda for the meeting.
3. Public Forum
4. County/District Councillor Reports
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
6. To receive and authorise for signature by the Chairman, the Minutes of the meeting held on Wednesday 16 July 2025
7. **Matters arising from the minutes not covered by Agenda items**
8. **Highways and Footpaths**
  - 8.1 Parking and Traffic Survey – Update following meeting with Kent Highways
  - 8.2 Highways Improvement Plan
  - 8.3 Closure of A225 at Otford
  - 8.4 Damage to the Bridge
  - 8.5 Remembrance Day Road Closure
9. **Shoreham Allotments**
  - 9.1 Quote for tree survey
10. **Shoreham Recreation Ground**
  - 10.1 Repairs to playground
  - 10.2 Repairs to public convenience
  - 10.3 Lighting for store room

**11. Emergency Plan Information**

- 11.1 Emergency Generator
- 11.2 Emergency Plan

**12. Correspondence**

- 12.1 Defibrillator Training
- 12.2 SDC Freighter Service
- 12.3 Duke of Edinburgh Service
- 12.4 Local Government Reorganisation Update

**13. Finance & Personnel and Governance**

- 13.1 To agree the items received, paid and payable
- 13.2 Annual contribution to the Darent Valley Community Rail Partnership
- 13.3 Request for a grant – Shoreham Players
- 13.4 External Auditor Report
- 13.5 Parish Council Vacancy
- 13.6 Parish Council Structure

**14. Next meetings** (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)

- a. Planning (if required) Committee – Wednesday 2025
- d. **Full Council Meeting – Wednesday 1 October 2025 at 7.30pm**

Amanda Barlow, Clerk to Shoreham Parish Council