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SHOREHAM

Parish Clerk:

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COUNCIL

MINUTES of a MEETING of SHOREHAM PARISH COUNCIL

at Shoreham Village Hall on 6th June 2018 from 7:30pm

Present: R Blamey, A Collins , J Histed, B Jeffery, N McDonnell, N Powell and L Spence

Also Present: 5 members of the public

Clerk: Sarah Moon

Question Time:

1. Apologies for absence were received from Cllr Hibbins and Cllr Parkes and from District Councillor J Edwards-Winser and County Councillor R Gough.
2. No disclosures of interest from members in respect of items of business included on the agenda for the meeting were received.
3. The minutes of the meeting held on Wednesday 9th May 2018 (copy previously distributed) were received and signed by the Chairman.
4. The actions arising from the meeting held on 9th May 2018 were agreed to reviewed via email.
5. District/County Councillor Reports

District Councillor John Edwards-Winser provided the following report, which was read out by the Clerk:

- The plans for Timberden are still awaited at SDC - so much for issuing in May!
- The next Planning Advisory Committee (PAC) is scheduled to be held on 19 June and the main/sole item on the agenda will be recommendations on the call for sites - which ones are going forward and those that are not. I don't think that Shoreham has any specific issues. This will be a consultation document and it all forms part of completing the new Local Plan. Apparently, new Neighbourhood Plans will have to comply with the new Local Plan.
- I am now Vice-Chairman SDC, so I expect I will have to undertake lots of minor engagements - leaving the major ones to the Chairman. Last year's Chairman completed 385 engagements with three of them on Christmas day!

County Councillor Roger Gough provided the following report, which was read out by the Clerk:

I have been in contact with Well Hill residents because of severe broadband problems with the provider CallFlow. I have reported before that the KCC officer leading on broadband and I attended a meeting in the Mission Church last summer and have sought to resolve the problem through Fibre from a new Cabinet at the bottom of Rock Hill to individual Premises; however, this plan is caught up in the extension of KCC's contract with BT. We aim to make significant progress in sorting out this contract extension over the summer, and are giving high priority to the Well Hill scheme once this is done, but it will still take time to deliver the project. I have communicated this to residents and have committed to keep them updated

Potholes have been addressed and a new base for the signpost have gone in in Goodbury Road East Hill

I have taken up the issue of the overhanging hedge near 2 Bowers Road with the Highways Steward

KCC's 'big conversation' on bus and other transport issues is getting under way. This will include District-based public meetings; the Sevenoaks one will be in the Stag Theatre from 7 [until 9 on Wednesday 4 July](#) (which I appreciate is not an ideal date for Shoreham PC!). There will also be area-based seminars for Parish Councils and County Councillors

6. Chairman's Report

Mr Muscat now has some 50 cattle in situ on his land at Timberden. He has confirmed that he is looking to sign a deal with Kent Wildlife Trust for extra grazing acreage and is hoping to sign up to a 25 year stewardship scheme. He would like barns in place by the winter so will be doing a pre-application by correspondence prior to putting in a full planning application and has sent the Parish Council outlined plans for two sites for the barns. His preferred option would still be to have the existing barns at a reasonable price and has no intention of building any of buildings for which he has been granted planning permission. Instead, he would like to build something which would be suitable to the parish and local residents and to achieve this, he has asked for public opinion on the best potential location. The two options are:

- Site A : This site borders the existing, dilapidated barns to the right of the barns if facing them. This site would be easier to construct upon and is closer to the road but would have greater impact on the visual amenity of the valley. A neighbouring resident, stated that this site is still subject to a covenant and that drainage here would also be a problem being the destination for water running off both Shacklands Road and Chelsfield Lane.
- Site B – This site is located to the left of the existing, dilapidated barns (if facing). Given the contours of this site, construction would be more costly as a large amount of earth would be required to be removed. Buildings located here however would have a much less intrusive effect on the landscape.

Of the two options, the parish council all agreed that B would be preferable.

It was suggested by a member of the public however, that perhaps a third option could be proposed. This location would be behind the existing Timberden Farm and accessed via Chelsfield Lane. Any buildings located here would be practically invisible from the road and therefore have little or no impact on the surrounding countryside whilst at the same time enjoying far flung views of the valley.

The Chairman also reported that the Timberden Timeline devised by Cllrs Spence and Collins had been sent to Planning Consultant, Lindsay Frost, for his consideration. Unfortunately, Mr Frost confirmed that he would be unable to offer any advice, due to this not being his area of expertise. KALC have now been contacted to see if they can recommend anyone else and it was also suggested that the CPRE be contacted to get the details for the firm who recently won the case for them in Dover.

7. Report from the Clerk

- The Clerk confirmed that she had been on holiday during the week commencing 28th May 2018.
- A communication has been received from Richard Inniss, notifying the Parish Council that Paul Terry, previous Chairman of Shoreham Parish Council sadly passed away. His funeral will take place on Thursday 21st June at Tunbridge Wells Crematorium.
- The 2017/2018 Annual Return has been completed by the external auditor and is ready for approval by the Parish Council.
- The Clerk and the Chairman met with the Village Hall Committee to discuss a closer working arrangement. The Village Hall are required to make substantial improvements to the building in order to comply with fire risks and current health and safety regulations and in order to do this, they require financial assistance. It was agreed that firstly, ownership of the Village Hall needs to be confirmed. It may be that the Parish Council is a trustee and is therefore obligated to assist. Cllr Collins agreed to look at the Land Registry to see if ownership could be confirmed this way. In the meantime, the Parish Council RESOLVED that they would agree to pay for the grass in and around the Village Hall to be cut and that this would be included in their mowing and strimming schedule from now on.
- The Clerk and the Chairman shall be meeting with the Walnut Tree Trust on 21st June to discuss the dilapidated buildings and the concept of Community Lead Housing.
- The artwork for the lectern at the Cross is with the volunteer graphic designers and should be completed soon.
- The Clerk and Cllr Jeffery met with the owners of the Old Post Office to discuss re-instating the view from the war memorial to the Cross. In order to do this, the individual trees which currently block the view need to be identified and this is not possible from ground level. A local company has agreed that they will use their cherry picker to help with this task as soon as they have some capacity.
- 'No Access' signs for the allotments and a sign for the tennis courts have been produced and are awaiting installation.
- Receipts for the tennis courts have amounted to £80 to date for the year 2018. This is already more than was taken last year so the new pricing structure and opening arrangements of the courts would appear to be working.
- The plaque for the war memorial, showing the extra name, should be ready for collection next week.

8. Annual Return

- a) Section 1 of the 2017-2018 Annual Return, Annual Governance Statement, was approved by the Council and signed by the Chairman and Clerk.
- b) Section 2 of the 2017-2018 Annual Return, Accounting Statements was approved by the Council and signed by the Chairman and Responsible Finance Officer.

8. Noticeboard

The Clerk reported that she and Cllr Spence had sourced a noticeboard for installing on the fence next to the George. It was felt that the noticeboard needed to be covered in order that paper notices could be protected from wet weather. The cost of the noticeboard was £267. The Parish Council agreed to the proposed model and cost and RESOLVED to finance it, gratefully accepting a donation for part or all of the cost from the Darent Valley Golf Club.

9. Marquee

The pricing structure for the hiring of the parish marquee was discussed. It was RESOLVED not to hire out the marquee but to lend it out to clubs and societies from the village. The reasoning behind this decision was that nobody would be available to check all the parts were present before and after hiring out.

10. Centenary Wood

The eligibility of dedicating the newly planted woodland as a Centenary Field was discussed. This was first considered back in 2014 but the application form was never filled in. It was RESOLVED that the Clerk should go ahead and make the application in order to dedicate the woodland before Remembrance Day.

11. Speed checks

Following an email from the local PCSO asking for advice on locations to undertake speed checks, the following spots were highlighted:

- A225 between Shoreham Station and the bridge near Preston Farm;
- The approach into the village via Filston Lane, particularly on the bend near the car park;
- Station Road – both in and out of the village;
- High Street, particularly cyclists, who enter the High Street from Shacklands Road at excessive speeds on Saturday and Sunday mornings.

The Clerk was instructed to inform the PCSO of these locations and to stress that any checks should be done at a time when there are no road closures. It is hoped that a 20mph limit may soon be in force along the High Street so any speed checks on that stretch may need to be delayed until that is implemented.

12. Parking

The effectiveness of the 'Parking' sign on the corner of Church Street/High Street as well as the possibility of extra parking signage throughout the village was discussed. Cllr Jeffery agreed to contact Kent Highways to ask them to come and repair the sign, ensuring that it is clearly visible and pointing in the right direction. Cllr Collins volunteered to ask the Honeypot if a 'Free Parking' sign could be put up in their window. It was agreed that there is probably enough signage for the car park in the village (near the bungalows on High Street, on the fence of 1 High Street, Filston Lane and on the bend near the George). No extra signs are required but the existing ones may need to be cleared of overgrowing vegetation to ensure they can be clearly seen.

13. Correspondence/Information

- a) A letter of thanks from the Sevenoaks Volunteer Transport Group in respect of the recently awarded grant has been received.
- b) A request for a grant for the sum of £300 has been received from the Kent, Sussex and Surrey Air Ambulance. It was RESOLVED to award a grant for £300.
- c) A Press Release has been received from Sevenoaks District Council confirming that a Catford resident has been fined £1080 for fly-tipping at Castle Farm Road in March 2017.

14. Financial Matters

Accounts/Payments: The schedule of payments was authorised.

15. Dates of next meetings (all starting at 7:30pm unless otherwise stated)

- a) Planning/Amenities & Services Meeting : Wednesday 20th June 2018, Shoreham Village Hall
- b) Planning/Council Meeting : Wednesday 4th July, Well Hill Mission Church
- c) Planning Meeting (if required) : Wednesday 18th July 2018

The meeting closed at 9.30pm.

Sarah Moon, Clerk to Shoreham Parish Council