

**SHOREHAM**

Parish Clerk:

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**COUNCIL**

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**MINUTES of a MEETING of SHOREHAM PARISH COUNCIL**

Remotely via 7<sup>th</sup> October 2020 from 7:30pm

Present: Jonathan Histed (in the Chair)  
R Blamey, A Hibbins, B Jeffery, N Powell and M Sheward

Also Present: 10 members of the public

District Councillor Irene Roy  
District Councillor Rachel Waterton  
County Councillor Roger Gough

Clerk: Sarah Moon

Question Time: A member of the public asked whether he would be able to undertake some voluntary work on the Recreation Ground. The Clerk confirmed that this leaves and weeds could be cleared but no work could be done to trees without first seeking permission from SDC.

1. Apologies for absence were received from Cllrs Cockburn and Hubble.
2. There were no disclosures of interest.
3. The minutes of the meeting held on Wednesday 2<sup>nd</sup> September 2020 (copies previously distributed) were agreed and the Clerk was authorised to sign them on behalf of the Chairman.
4. **District/County Councillor Reports**

**County Councillor Roger Gough**

- KCC have decided not to pursue the boundary dispute at Barnfield as it is very hard to establish the definitive line. Court action would be costly and under such circumstances would be very hard to prove.
- There have been some disputes with Serenity as to their landscaping obligations. KCC will be erecting bollards and laying grass seed.
- Following on from the successful outcome at the JTB, KCC will soon be arranging a site meeting with Shoreham Parish Council to pick up on its proposal to reduce the speed limit on the A225
- Also regarding the A225, several concerns have been raised about the gullies and work will commence on these in the next day or two.
- KCC are have concerns with most of the proposals outlined in the government's Planning White Paper and will be discussing their response at Cabinet next week.

**District Councillor Irene Roy**

- County Councillor Roger Gough was thanked for his support at the JTB, the outcome of which was that KCC agreed to a reduction in the speed limit on the A225.
- One of the next steps will be to look at a refuge island to allow for safe crossing. If this is not possible, then some signs warning of pedestrians in the road could be an alternative.
- Resurfacing of the lay-bys on the A225 is also being looked at.

**District Councillor Rachel Waterton**

Cllr Waterton explained the details of a CCTV scheme she has initiated at Crockenhill – see item 7 below for full details.

**5. Chairman's Report**

There was no report from the Chairman.

**6. Clerk's Report**

- a) The following update on the projects being undertaken by the Darent Valley Landscape Partnership Scheme was given:
- The creation of a footpath from the station into the village will go ahead. It will be a hard surfaced, permissive path. A fence will need to be erected to prevent walkers from straying onto crops and the hedge will need to be cut back. It is hoped that work will mainly be undertaken as a community project so volunteers will be required. The cost should therefore be fairly minimal.
  - Beta testing of the app which will run the Samuel Palmer Trail is currently underway and it is hoped that this will be launched soon.
  - The DVLP have been working with the owners of Preston Farm and the Mount Vineyard with the aim of re-instating the flood plan/water meadows, thus increasing biodiversity.
  - The undergrounding of cables at Preston Hill will take place next year. Scrub clearance has started on the old rifle range.
  - Stream enhancements to the natural channels at Filston Farm are planned with the aim of improving biodiversity.
  - Funding is being provided to a nature recovery project at the Quadrangle. The aim of this project is to help people who are suffering trauma as a result of COVID-19.
  - Grant applications are currently being considered so the Parish Council should soon hear if its bid for funding to create a village sign has been successful.
- b) The Clerk reported that she had attended a walk around Andrews Wood with the Countryside and Open Spaces Manager from SDC, the SDC Parks Rangers and several members of the Shoreham Society. The aim of the walk was to talk through the recently approved Woodland Management Plan. The plan will involve some thinning (felling and coppicing this year), which is necessary to improve biodiversity. Andrews Wood was originally planted as a commercial crop, meaning the trees are planted close together to force them to grow tall and straight and suitable for timber. This means that very little light reaches the woodland floor and so undergrowth and habitat is scarce. As the purpose of the woodland has changed, the way in which it is managed also needs to be changed in order to encourage plants, insects and other creatures to flourish. Work will commence at Andrews Wood this winter, where information boards will explain to visitors what is being done and why it is necessary. Similar work will occur at Meenfield and Pilots Wood but this will not be for another 2 or 3 years when full details will be made available at a public meeting.
- Unrelated to the Woodland Management Plan, there are unfortunately numerous cases of ash die back in the woods and, as infected trees have a tendency to become brittle and unstable, they will need to be felled.

- c) The new website is currently in the process of being built. The basics have been done and it should now be compliant with the latest accessibility regulations. Some further content needs adding and some outdated content needs updating.

7. **CCTV Update**

The CCTV working party reported that they had recently met with Mark Ansdell, Fly Tipping Enforcement Officer at SDC, who had given them a presentation on the use of CCTV to help combat fly tipping. Mr Ansdell explained how District Councillor Rachel Waterton had set up a scheme in Crockenhill, which makes use of private CCTV images.

Cllr Waterton outlined her initiative and explained what she had done to get it up and running:

- i. Properties, on roads leading to popular fly tipping sites were identified.
- ii. Letters to the property owners were sent asking if they would consider signing up to the CCTV network in order to help combat fly tipping. This would allow SDC to use images taken by private cameras in an effort to catch the culprits. The images are taken by the private cameras are sent directly to SDC who are able to use them as evidence against the fly tippers.
- iii. In addition to this, Crockenhill PC have purchased two wildlife cameras which are positioned at the private properties of two trusted residents. The property owner looks after these and ensures the batteries are replaced regularly etc. He has signed an agreement with Crockenhill PC that he will not look at the images but will make them available, should they be requested by SDC. The purpose of the cameras is to monitor fly tipping as well as petty theft and vandalism at the allotments.

The CCTV working group RESOLVED to get together again to see if this initiative could be applied to Shoreham and if so, how best it could be progressed. The Clerk was asked to arrange a Zoom meeting on Wednesday 14<sup>th</sup> October at 8.00pm straight after the Traffic and Parking Working Group Zoom at 7.30pm.

8. **Traffic and Parking Update**

- a) At the Joint Transportation Board meeting held in September, a decision was made to accept Shoreham Parish Council's proposal for a reduction in the speed limit on the A225. Although a reduction has been approved, a further meeting is required to agree the details and this will take place in November. KCC are suggesting a 40mph limit from the Otford gateway signs through to Shoreham Station then an increase to 50mph to the bridge at Preston Farm. Shoreham Parish Council would like a 40mph the whole length of this stretch (Otford to Preston Farm) and would also like refuge islands to assist with the safe crossing of the road.
- b) It was agreed that the next steps in relation to other traffic and parking measures should also be discussed at the aforementioned meeting. The Clerk was asked to ensure that all attendees of that meeting be sent a copy of the Parish Council's Highways Improvement Plan for consideration prior to the meeting.

9. **Broadband Update**

No members of the Broadband Working Party were present so no update was given.

10. **Financial Matters**

Accounts/Payments: The Schedule of Payments as per Appendix A was approved.

11. Dates of next meetings (all starting at 7:30pm unless otherwise stated)

- a) Planning (if required) and Amenities & Services Meeting – Wednesday 21st October
- b) Planning (if required) and Parish Council Meeting – Wednesday 4<sup>th</sup> November
- c) Planning (if required) – Wednesday 18<sup>th</sup> November

Sarah Moon, Clerk to Shoreham Parish Council

The meeting closed at 22.00pm

## Appendix A – Schedule of Payments

6 October 2020 (2020-2021)

## Shoreham Parish Council

## PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
133	06/10/2020		NetWest current acco		Office telephone	O2	S	10.65	2.13	12.78
134	06/10/2020		NetWest current acco		Broadband	Sarah Moon	X	10.00	0.00	10.00
135	06/10/2020		NetWest current acco		Office Allowance	Sarah Moon	X	30.00	0.00	30.00
136	06/10/2020		NetWest current acco		Business Rates	Sevenoaks District Council	X	84.00	0.00	84.00
137	06/10/2020		NetWest current acco		Water charges	Castle Water	X	34.17	0.00	34.17
138	06/10/2020		NetWest current acco		Electricity	EDF Energy	X	30.00	0.00	30.00
139	06/10/2020		NetWest current acco		Water charges	Castle Water	X	3.00	0.00	3.00
140	06/10/2020		NetWest current acco		Subscription	Zoom	S	11.99	2.40	14.39
125	08/10/2020		Co-op Bank		Grass cutting	GF Garden Maintenance	X	270.00	0.00	270.00
122	08/10/2020		NetWest current acco		Grass cutting	GF Garden Maintenance	X	190.00	0.00	190.00
123	08/10/2020		NetWest current acco		Website	Hugo Fox	S	332.50	66.50	399.00
124	08/10/2020		NetWest current acco		Hall hire	Shoreham Village Hall	X	27.00	0.00	27.00
126	08/10/2020		NetWest current acco		Clerk's salary	Sarah Moon	X	1,091.22	0.00	1,091.22
127	08/10/2020		NetWest current acco		Lengthman wages	N McDonnell	X	34.88	0.00	34.88
128	08/10/2020		NetWest current acco		Lengthman wages	Mrs A Hollands-Parsons	X	261.60	0.00	261.60
129	08/10/2020		NetWest current acco		PAYE & NI	HM Revenue & Customs	X	77.85	0.00	77.85
130	08/10/2020		NetWest current acco		Dog waste bin	Sevenoaks District Council	X	330.20	66.04	396.24
131	08/10/2020		NetWest current acco		Printing Shoreham Post	Silver Pines Services	X	27.50	0.00	27.50
132	08/10/2020		NetWest current acco		Subscription	CPRE	X	36.00	0.00	36.00
<b>Total</b>								<b>2,892.56</b>	<b>137.07</b>	<b>3,029.63</b>