

SHOREHAM

Parish Clerk:
Sarah Moon

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PARISH

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COUNCIL

MINUTES of a MEETING of SHOREHAM PARISH COUNCIL
at Shoreham Village Hall on 2 March 2016 from 7:30pm

Present: Cllrs R Blamey, P Dodd, J Histed, R Inniss, N McDonell, M S Parkes and L Spence,

Also Present: District Cllr J Edwards-Winsler, 2 members of the public

Clerk: Sarah Moon

1. Apologies for absence were received from County Councillor Roger Gough and Cllr Medlen.
2. No disclosures of interest were made.
3. The Minutes of the meeting held on Wednesday 3rd February 2016 were agreed.
4. District/County Councillor Reports
No report was given.
5. Chairman's Report
 - (a) Report on the Local Plan Workshop held on 18th February and attended by the Chairman was given during the Planning Committee Meeting.
 - (b) Notice of an Extraordinary Meeting regarding the Old Livery Store to be held following the Council Meeting was given.
6. Report from the Clerk
 - (a) Draft plans and schedule of works relating to the new footpaths have been received and circulated for public consultation. Sevenoaks District Council have been notified that Shoreham Parish Council are satisfied with the plans and that dedication of the footpaths should proceed.
 - (b) Following an email from the North West Kent Countryside Partnership, an update was given on the drilling activity around Filston Lane. Seventeen boreholes have been drilled to the south, east and north of the theft point and geophysical surveys have been undertaken. Groundwater has been encountered in all positions and this is being monitored for hydrocarbons. Low concentrations of hydrocarbons have been detected in three boreholes. The river is also being monitored once a fortnight but no effect of the theft has been detected. Monitoring will continue until all boreholes are clear of hydrocarbons.
 - (c) Sevenoaks District Council have been informed in writing that our precept shall be £38,000.
 - (d) The Family Fun Day on the Shoreham Recreation Ground has been scheduled for Monday 8th August. This will be discussed in further detail at the summer Amenities meeting.
 - (e) Permission to undertake works to trees on the recreation ground and the allotments has been granted by Sevenoaks District Council. Invitations to tender will now be sent out to tree surgery companies.
 - (f) Past editions of the 'Shoreham Post' can now be accessed via the website.
 - (g) A new set of model Financial Regulations has been received from NALC. It was agreed that these be deferred to the Finance and General Purpose Advisory Group for discussion.
 - (h) Kent County Council have confirmed that they have inspected the bridge as requested and have confirmed that it is structurally sound. They have however, arranged for sections of it to be repointed and the railings

to be repainted. This work will probably occur later in the spring. Clerk to mention about the potholes in the pavements and request these be repaired at the same time.

7. Annual Parish Meeting
Arrangements for the Annual Parish Meeting, to be held on Wednesday 27th April were discussed and the Chair welcomed ideas as to how this should be run. It was decided that stalls representing the various village societies should be set up. Additionally, various village working parties could come along and explain what they do. Other organisations such as the Darent Valley Landscape Partnership and Old Chalk New Downs should be invited as well. It was agreed that the Clerk should write to the individual societies, inviting them to bring publicity. Wine and biscuits to be provided.
8. Traffic and Parking
An update on behalf of the Traffic and Parking working party was given by Cllr Spence. As yet, no proposals have been received from Kent Highways. A ballpark figure to convert the land at the top of the allotments however has been received. A figure of £300 per parking space was suggested although the Council thought this estimate seemed extremely low. The Working Party had also created some notices, which could be put onto inconsiderately or illegally parked cars. However, a proper discussion on the viability of this would need to take place at the next Parish Council meeting and the Clerk therefore agreed to ensure the inclusion of this item on the next Council Meeting agenda. In order to invite further discussion, the agenda item shall be explicitly mentioned in the next edition of the Shoreham Post to ensure as many people as possible can be included in the discussion. Prior to any decision to be taken, a full report is required from the Working Party on which recommendations can be made and discussed.
9. Communication
It was agreed that the Annual Parish Meeting needs to be communicated through as many channels as possible including Facebook, Shoreham Post, Gazette, noticeboards and website.
10. Correspondence/Information.
 - (a) Grant for Citizens Advice Sevenoaks & Swanley
An application for a grant for Citizens Advice Sevenoaks & Swanley has been received. In 2015, the service helped 124 residents of Otford and Shoreham. Council agreed to award the sum of £100.
 - (b) Electoral Review of Kent: Final Recommendations
A letter has been received from the Boundary Commission outlining the final recommendations for the electoral view of Kent. The changes do not directly affect Shoreham.
 - (c) Issue 1 2016 of the Allotment & Leisure Gardener has been received.
 - (d) Memorial Bench
An email has been received from Kim Cooke, mother of 22 year old Stacey Cooke who was tragically killed in a road accident. She would like to have a memorial bench for her daughter located somewhere around the village. It was agreed that this matter should be referred to the Amenities & Services meeting where the subject of memorial benches and their potential locations shall be discussed in further detail.
 - (e) The Public Consultation Draft of the Sevenoaks District Community Plan has been received. Parish Councils may comment by 31st March 2016.
 - (f) An email has been received from Ralph Abbott regarding the feasibility cost of installation CCTV at the Old Livery Store and Recreation Ground. Further discussions on the matter shall be deferred to the Amenities & Services meeting. In the meantime however, it was agreed that the Clerk should write to him to thank him for his work to date.
11. Committee Reports
 - (a) Planning Committee: The minutes of this Committee held on 3rd February were received and adopted.
12. Financial Matters
 - (a) Accounts/Payments. The schedule of payments was presented and agreed.
13. Dates of next meetings (all starting at 7:30pm)
 - a) Planning and Amenities & Services Meeting: Wednesday 16 March, Shoreham Village Hall (if required)
 - b) Planning and Council Meeting: Wednesday 6 April 2016, Shoreham Village Hall
 - c) Planning Meeting: Wednesday 20 April 2016, Shoreham Village Hall (if required)

d) Annual Parish Meeting : Wednesday 27th April 2016, Shoreham Village Hall

Sarah Moon, Clerk to Shoreham Parish Council

The meeting was closed at 8.46 pm.

Public question time

No questions.