

# SHOREHAM

Parish Clerk:  
Amanda Barlow

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High Street, Shoreham  
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## PARISH COUNCIL

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You are hereby summoned to a Meeting of the Shoreham Parish Council to be held at **Shoreham Village Hall on Wednesday 2 April 2025 at 7.30pm**. Members of the Press and Public are warmly invited to attend. Meeting documents are available at [www.shorehamparishcouncil.gov.uk](http://www.shorehamparishcouncil.gov.uk)

Parish Clerk 28 March 2025

### **AGENDA for MEETING of SHOREHAM PARISH COUNCIL**

1. To receive any apologies for absence.
2. To receive any disclosures of interest from members in respect of items of business included on the agenda for the meeting.
3. Public Forum
4. County/District Councillor Reports
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
6. To receive and authorise for signature by the Chairman, the Minutes of the meeting held on Wednesday 5 March 2025
7. **Matters arising from the minutes not covered by Agenda items**
  - 7.1 Cricket Club Ground Banners
  - 7.2 Defibrillator at Twitten
  - 7.3 Willow Tree on Village Green
  - 7.4 Shoreham Woods
  - 7.5 Parish Council Website
8. **Highways and Footpaths**
  - 8.1 Parking and Traffic Survey – to receive an update prior to the second presentation
  - 8.2 Car park at Filston Lane
9. **Shoreham Recreation Ground**
  - 9.1 Inspection Report
  - 9.2 To agree next actions with regard to the items identified as high and moderate risk
10. **Correspondence**
  - 10.1 Sevenoaks District Council: Residents urged to comment on Business Park proposals

**11. Finance & Personnel and Governance**

- 11.1 To agree the items received, paid and payable
- 11.2 To discuss the grass cutting contract
- 11.3 Grant for West Kent Mediation
- 11.4 To agree arrangements for the Annual Parish Meeting
- 11.5 To agree the new Financial Regulations
- 11.6 To agree the Standing Orders
- 11.7 Membership of the Parish Council

**12. Next meetings** (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)

- a. Planning (if required) Committee – Wednesday 16 April 2025
- b. Annual Parish Meeting – Wednesday 30 April 2025 at 7.30pm**
- c. Planning (if required) Committee and Council Meeting – Wednesday 7 May 2025 at 7.30pm

Amanda Barlow, Clerk to Shoreham Parish Council