

SHOREHAM

Parish Clerk:

Sarah Moon
8 High Street
Shoreham, Sevenoaks
Kent TN14 7TD

PARISH

07912 611048

clerk2012@shorehamparishcouncil.gov.uk

COUNCIL

MINUTES of a MEETING of SHOREHAM PARISH COUNCIL
at St Mary's Church Hall, Woodlands on 3rd October 2018 from 7:30pm

Present: B Jeffery (in the Chair)
A Collins, A Hibbins, N McDonnell, N Powell and L Spence

Also Present: 5 members of the public
County Councillor Roger Gough

Clerk: Sarah Moon

Question Time:

The Chair of the Shoreham Village Hall Committee gave an update on the recent work undertaken to bring the building up to current standards. She confirmed that it is now fully legal and compliant. Following the electrical inspection survey, a number of remedial works are pending. These are not critical but will need to be resolved nevertheless. Apart from these, the next stage of refurbishment will be to enhance the hall so it can be as good as it can be to allow it to be rented at a greater capacity. Work required for this stage includes sanding and varnishing the floor, painting the inside and outside of the building and replacing the curtains. The final stage of work would be to refurbish the toilets. Much of cost of these improvements would be covered by fundraising and grants.

In addition to the cost of the refurbishment, there will be an on-going compliance cost of £1485.43 per year, which would cover an annual asbestos survey, annual boiler service, annual gas inspection, annual lighting test, PAT testing, fire extinguisher testing, fire risk assessment and FET testing. It is hoped that the Parish Council will cover this as part of an annual donation to the Village Hall.

1. Apologies for absence were received from Cllr Blamey, Cllr Histed, Cllr Parkes and from District Councillor John Edwards-Winser.
2. Cllr Powell disclosed an interested in relation to item 10, being a neighbour of the property around which the diversion is proposed.
3. The minutes of the meetings held on Wednesday 5th September 2018 (copy previously distributed) were received and signed by the Chairman.
4. The actions arising from the meetings held on Wednesday 5th September 2018 were agreed to be reviewed by email.
5. District/County Councillor Reports

District Councillor Report

The Clerk read out the following report on behalf of District Councillor John Edwards-Winser:

'Unfortunately I missed the walk-around when the Shoreham Conservation Area Appraisal was taking place - but it was mentioned briefly at the Planning Advisory Committee tonight. I don't know if any of you are aware, but the recommendation is that the two conservation areas in Shoreham be combined into a single conservation area. See link below - item 8.7.

<https://cde.sevenoaks.gov.uk/ieListDocuments.aspx?CId=326&MId=2292&Ver=4&J=3>

Regarding Timberden - I have heard nothing at all - absolutely nothing, not even rumours - however, the next DCC meeting is scheduled for 18 Oct and I have not (yet) received prior warning that Timberden will be discussed at that meeting, so I think that it is safe to assume that the earliest it will be discussed is 15 Nov - if then!!.

County Councillor Report

The single primrose line along the High Street opposite the Two Brewers has been approved and this will probably be put in place around Christmas time.

BT recently completed the second phase of the Kent-wide broadband programme (supported by government agency BDUK and KCC) and would then have been expected to reinvest money in additional coverage. This could have helped various projects, including a new cabinet at the bottom of Rock Hill, resulting in Fibre to the Premises in Well Hill. However, BT and the government have now fallen out on how that should be spent. County Councillor Gough said that KCC had raised the matter with the relevant government minister and is hoping to get some news soon. On the same subject, KCC will be promoting a voucher scheme of £1700 per property for anyone who currently does not have access to super-fast broadband (currently around 4.3% of the county).

Cllr Jeffery relayed to County Councillor Roger Gough his lack of response from KCC regarding the gritting of roads in East Hill. Following various questions arising from an initial reply from KCC, no further communication has been received. County Cllr Gough confirmed that he would take this up with Carol Valentine of Kent Highways.

Cllr Spence spoke about the drain at the bottom of Bowers Road and how it needs a new cover to prevent it becoming blocked up. County Cllr Gough agreed to take this up with KCC but in the meantime, Cllr Hibbins confirmed that he had spoken to Thames Water, who confirmed that as soon as they have finished replacing the pipe work on the High Street, they will go back around the village making everything good. As they have worked on this drain, they should hopefully look at this too.

6. Chairman's Report

There was no report from the Chairman.

7. Report from the Clerk

- Quotes are being sought for the repair of the steps to the right of the Village Hall.
- A revised quote has been received for the roof of the tennis shelter and this will be discussed in greater detail at the Amenities meeting scheduled for 17th October.
- I attended the Clerk's conference in September. Some of the topics covered included GDPR compliance and the necessity for a Data Protection Officer, weekly playground inspection reports, how to obtain funding, studying for the CILCA and the benefits of acquiring the General Power of Competence.
- The Deed of Dedication for Centenary Wood is now formally complete and all that is required is to decide what should appear on the dedication plaque. This shall be discussed at the Amenities meeting scheduled for 17th October.

- A grant for 5K has been awarded from Fields in Trust to allow us to purchase an outdoor table tennis table for the Recreation Ground.
 - There is also the possibility of obtaining another £10k of funding for our playground.
8. Community Payback
- Following the recent damage caused to the tennis net and fence, the options around continuing to use the services provided by the Community Payback Scheme were discussed. All agreed that we must not risk incurring further vandalism to our property but that the scheme had worked relatively well up until now that the motives for using the scheme were still valid. It was therefore RESOLVED to stop using the scheme for the time being but to invite the manager to the next parish council meeting for a discussion as to possible changes we could make to any future working arrangements
9. War Memorial
- a) Commemorative Bench
- The comments received with regard to a new commemorative bench near the river were discussed. Over one hundred comments both in support of and in opposition to the bench were received in total via the Shoreham Parish Council and Shoreham Village Facebook pages. Considering all the pros and cons of installing a new bench, it was RESOLVED that the current bench is indeed fit for purpose, particularly if it were refurbished, and therefore no new bench would be installed at this location. A similar style of bench may however be considered for a different location such as the Centenary Wood or outside the Village Hall. Members also pointed out that the Parish Council has already financed both the cleaning and repainting of the war memorial and some centenary projects such as the Centenary Wood and re-instating the view to the Cross from the memorial, which should be completed in time for Remembrance Day.
- b) View to the Cross
- The trees in the garden of the Old Post Office, which are currently obscuring the view from the war memorial to the Cross, have been examined by a tree surgeon. Following the inspection, it was confirmed that four conifer trees as well as several saplings need to be felled to ground level in order to re-instate the view. A quote for the sum of £1846 plus VAT has been received, and, as this work needs to be undertaken urgently in order for it to be completed in time for the Centenary Commemorations, it was RESOLVED to accept the quote and to instruct the tree surgeon to go ahead with the work.
10. Public Footpath SR22 Diversion
- The KCC (Public Footpath SR22 (Part), Shoreham) Public Path Diversion and Definitive Map and Statement Modification Order 2018 was discussed.
- It was RESOLVED that the Parish Council continue to object to this diversion of this footpath, the re-routing of which was undertaken without permission. KCC have failed to follow a process which they themselves have laid down.
11. CIL – Invitation to Bid
- Following an invitation to bid for CIL funds, qualifying projects which could be considered for funding were discussed. These included a footpath from the station, changing the colour of the road surface on the George Bend and funding for improvements to the playground. However, due to the fact that the deadline for applications is 29th October, it was felt that there would not be enough time to carefully consider which project to take forward. It was therefore RESOLVED to suggest to the Village Hall Committee that they make the application for funding for their planned refurbishments and the Parish Council give their full support to this. The Parish Council would then consider various projects over the coming months and prepare a business case for the chosen one in time for the meeting of the next CIL Board in May 2019.
12. KCC Waste Consultation
- KCC's Household Waste Recycling Centre Consultation was discussed and all members confirmed that they were against any charges being implemented. It was RESOLVED that

the Clerk reply to the consultation stating that the introduction of a charge would lead to an increase in fly tipping. Also, the argument that residents from outside the county take advantage of the free service could be negated by ensuring that any users of the facility provide ID showing a proof of address in Kent.

13. Traffic and Parking

- a) County Councillor Roger Gough gave an update on the proposed yellow line outside the Two Brewers (see County Councillors Report above).
- b) It is hoped that the Parish Council will be consulted on the siting of any signage associated with the yellow line.
- c) The possibility of implementing a 20mph speed limit through the centre of the village and Station Road was discussed once again and it was agreed that this had more or less been decided upon during previous discussions on traffic and parking. County Councillor Roger Gough agreed to take this up once again with Geoff Bineham and to provide an update at the next Parish Council meeting.

14. Mount Vineyard and Perceived Disturbance to Neighbours

Cllr Collins was appointed to represent the Parish Council at the residents' meeting scheduled for Sunday 14th October where the perceived noise and traffic disruption from the Mount Vineyard is to be discussed.

15. New Fence

It was agreed to defer discussing the quotes received for replacing the fence between the High Street and the Allotments until the Amenities Meeting, scheduled for 17th October.

16. Village Sign

The possibility of installing a village sign on the green outside Walnut Tree Cottages or elsewhere in the village was discussed and it was felt that in principle this would be a good idea. The location has yet to be decided but outside the Village Hall could be a possibility. It was agreed that all members should consider this over the coming month and that it would be discussed in further detail at the November meeting, when more members will hopefully be in attendance.

17. Replacement Gate

The possibility of replacing the kissing gate on footpath SR32 with one which would be suitable for wheelchairs and prams was discussed and all members felt this would be a very good idea. It was suggested that the Clerk first find out from the Darent Valley Landscape Partnership Scheme whether this gate would be included on the proposed Samuel Palmer trail. If it is not, then she should contact KCC to find out how to go about buying a kit from them in order to replace the gate.

18. Correspondence/Information

- a) The renewal fee for the annual subscription of £20 has been received from DRiPS (Darent River Preservation Society)
It was RESOLVED that the subscription should be renewed.
- b) The renewal fee for the annual subscription of £36 has been received from the CPRE. This was agreed to be renewed at the Annual General Meeting held in May.
- c) The September 2018 Issue of 'The Clerk' Magazine has been received.
- d) Issue 119 of 'Clerks and Councils Direct' has been received.
- e) A request for a donation of £70 to help with materials and refreshments for the planning Fun Palance has been received from Dr Karen Morash. It was RESOLVED to make a donation of £70 on the condition that no rubbish be left in the car park. The Clerk was delegated authority to make the payment immediately to ensure the funds would be available in time for the event.

19. Financial Matters

- a) Accounts/Payments: The schedule of payments was authorised.

- b) External Audit – A letter has been received from PKF Littlejohn confirming completion of the audit. A Notice of Conclusion of Audit, which details the rights of inspection must be prepared and published
20. Dates of next meetings (all starting at 7:30pm unless otherwise stated)
- a) Planning/Amenities Meeting : Wednesday 17th October 2018, Shoreham Village Hall
 - b) Planning/Council Meeting : Wednesday 7th November 2018, Shoreham Village Hall
 - c) Planning Meeting (if required) : Wednesday 21st November 2018, Shoreham Village Hall

The meeting closed at 9.38 pm

Sarah Moon, Clerk to Shoreham Parish Council